



REORGANIZATION MEETING – September 24, 2015

A Regular Meeting of the Tech Valley Regional Technology Institute (Tech Valley High School), a joint venture of the Board of Cooperative Educational Services of Albany-Schoharie-Schenectady-Saratoga Counties, 900 Watervliet-Shaker Road, Albany, New York, and the Board of Cooperative Educational Services of Rensselaer-Columbia-Greene Counties, 10 Empire State Boulevard, Castleton, New York, was held on September 24, 2015 at the Tech Valley High School, SUNY College of Nanoscale Science and Engineering, 246 Tricentennial Drive, Albany, New York 12203. The meeting was called to order at 6:15 p.m. by Dr. Gladys Cruz, District Superintendent of the Questar III BOCES.

PRESENT

John Bergeron
Jeff Bradt
Edward Brooks
John Hill
Kevin Kutzscher
Lynne Lenhardt
Marilyn Noonan
Carol Orvis
John Phelan
Paul Puccio
Gladys Cruz, Dist. Supt.
Gretchen Wukits, Clerk of the Board

STAFF

James Niedermeier
Susan DiDonato
Denise Zieske

GUESTS

Christine Carpenter
James Church
Matthew Sloane

Dr. Cruz led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

The floor was opened for nominations for the position of Board President.

ELECTION OF PRESIDENT

It was moved by Mrs. Orvis and seconded by Mrs. Lenhardt to nominate Mr. Paul Puccio.

It was moved by Mrs. Orvis and seconded by Mrs. Lenhardt to close the floor for nominations. The motion passed unanimously.

Mr. Puccio was elected unanimously as President of the Board for the 2015-16 School Year.

It was moved by Mr. Brooks and seconded by Mr. Kutzscher to nominate Mr. Jeff Bradt to the office of Vice President.

ELECTION OF VICE PRESIDENT

It was moved by Mr. Brooks and seconded by Mr. Kutzscher to close the floor for nominations. The motion passed unanimously.

Mr. Bradt was elected unanimously as Vice President of the Board for the 2015-16 School Year.

The Oath of Office was administered to President Puccio and Vice President Bradt by Gretchen Wukits.

OATHS OF OFFICE

The meeting was turned over to President Puccio.

It was moved by Mrs. Lenhardt and seconded by Mrs. Orvis to authorize the District Superintendents to approve attendance of Board Members at conferences during the 2015-16 School Year, and to approve expenses associated with the discharge of duties at Board expense when not reimbursed by the respective BOCES Boards, within budgetary allotments and subject to General Municipal Law 77-b. The motion passed unanimously.

AUTHORIZATION FOR BOARD MEMBERS TO ATTEND CONFERENCES AND RECEIVE REIMBURSEMENT

It was moved by Mrs. Lenhardt and seconded by Mrs. Orvis to authorize the Executive Officers to approve conference attendance and expenses associated with the discharge of duties at Board expense within the budgetary allotments and subject to General Municipal Law 77-b. The motion passed unanimously.

AUTHORIZATION OF EXECUTIVE OFFICERS AND STAFF TO ATTEND CONFERENCES AND RECEIVE REIMBURSEMENT

It was moved by Mrs. Lenhardt and seconded by Mrs. Orvis to appoint Gretchen E. Wukits as Clerk of the Board for the 2015-16 School Year. The motion passed unanimously.

APPOINTMENT OF CLERK OF THE BOARD

It was moved by Mrs. Lenhardt and seconded by Mrs. Orvis to appoint Meghan Heimroth as Treasurer for the 2015-16 School Year. The motion passed unanimously.

APPOINTMENT OF TREASURER

It was moved by Mrs. Lenhardt and seconded by Mrs. Orvis to designate Capital Region BOCES to provide Internal Auditor services for the 2015-16 School Year. The motion passed unanimously.

DESIGNATION OF INTERNAL AUDITOR SERVICES

It was moved by Mrs. Lenhardt and seconded by Mrs. Orvis to designate Questar III to provide Purchasing Agent services for the 2015-16 School Year. The motion passed unanimously.

DESIGNATION OF PURCHASING AGENT SERVICES

It was moved by Mrs. Lenhardt and seconded by Mrs. Orvis to designate Questar III to provide Claims Auditor services for the 2015-16 School Year. The motion passed unanimously.

**DESIGNATION OF
CLAIMS AUDITOR
SERVICES**

The Oath of Office was administered to the appointed officers by Gretchen Wukits. Officers not in attendance will receive the Oath of Office within 30 days after appointment as required by law.

OATHS OF OFFICE

It was moved by Mrs. Lenhardt and seconded by Mrs. Orvis to designate the official newspapers of Capital Region BOCES and Questar III as the official newspapers for the 2015-16 School Year. The motion passed unanimously.

**NEWSPAPER
DESIGNATION**

It was moved by Mrs. Lenhardt and seconded by Mr. Kutzscher to adjourn the meeting at 6:16 p.m. The motion passed unanimously.

ADJOURNMENT

November 10, 2015

Date



Gretchen E. Wukits
Gretchen E. Wukits
Clerk of the Board



REGULAR MEETING – September 24, 2015

A Regular Meeting of the Tech Valley Regional Technology Institute (Tech Valley High School), a joint venture of the Board of Cooperative Educational Services of Albany-Schoharie-Schenectady-Saratoga Counties, 900 Watervliet-Shaker Road, Albany, New York, and the Board of Cooperative Educational Services of Rensselaer-Columbia-Greene Counties, 10 Empire State Boulevard, Castleton, New York, was held on September 24, 2015 at the Tech Valley High School, SUNY College of Nanoscale Science and Engineering, 246 Tricentennial Drive, Albany, New York 12203. The meeting was called to order at 6:17 p.m. by President Puccio.

PRESENT

John Bergeron
Jeff Bradt
Edward Brooks
John Hill
Kevin Kutzscher
Lynne Lenhardt
Marilyn Noonan
Carol Orvis
John Phelan
Paul Puccio
Gladys Cruz, Dist. Supt.
Gretchen Wukits, Clerk of the Board

STAFF

James Niedermeier
Susan DiDonato
Denise Zieske

GUESTS

Christine Carpenter
James Church
Matthew Sloane

It was moved by Dr. Bergeron and seconded by Mr. Brooks to approve the agenda as presented. The motion passed unanimously.

AGENDA

It was moved by Dr. Bergeron and seconded by Mrs. Noonan to accept the July 30, 2015 Board Meeting Minutes. The motion passed unanimously.

MINUTES

Dr. Gladys Cruz, District Superintendent, Questar III BOCES, introduced Ms. Christine Carpenter, a veteran of the Capital Region BOCES Communications Service, who will serve as an interim Communications Specialist at TVHS while a successor for Lucian McCarty is recruited. She also presented Mr. Matthew Sloane, Deputy Superintendent of Questar III, who will work with Dr. Lynne Wells, Assistant District Superintendent for Curriculum and Instruction, Capital Region BOCES, as a liaison with TVHS.

RECOGNITION OF VISITORS

It was moved by Mrs. Lenhardt and seconded by Mr. Brooks to enter into Executive Session at 6:20 p.m. The motion passed unanimously.

**EXECUTIVE
SESSION**

It was moved by Mrs. Lenhardt and seconded by Mr. Brooks to reconvene the Regular Session at 6:45 p.m. The motion passed unanimously.

Mr. Kutzscher and Mrs. Orvis continued the conversation started before the Executive Session by asking Mr. Sloane how many of the TVHS students have IEP's. He responded that 22% of the students have IEP's. Dr. Bergeron indicated his concern that some kinds of IEP's are not able to be delivered in the TVHS environment. Mr. Sloane reported that an academic subcommittee is developing a screening document that has guidelines including a student profile and course descriptions to assist students and parents considering TVHS. He said he would be meeting with home district guidance counselors to ensure students' success at TVHS. Mr. Sloane indicated that after students tour TVHS, they will meet with their home district guidance counselors to reinforce if TVHS will be a good fit.

A question was raised about the part-time appointment of the Teaching Assistant for physical education. Mr. Niedermeier responded that due to the classes being held off site, the teaching assistant would ensure the adult/student ratio for supervision.

**PERSONNEL
CONSIDERATIONS**

It was moved by Mrs. Lenhardt and seconded by Mr. Phelan to approve the following:

RESOLVED: that upon joint recommendation of the District Superintendents of Questar III and Capital Region BOCES, the probationary period of Varada Pandya-Vaughn, Teacher-Mathematics, be extended (JUUL) through January 26, 2017.

(Change of Status)

The motion passed unanimously.

It was moved by Mrs. Lenhardt and seconded by Mr. Phelan to approve the following:

RESOLVED: that upon joint recommendation of the District Superintendents of Questar III and Capital Region BOCES, the previous Teacher appointment for the Tech Valley High School of Jennifer Ezzo be jointly rescinded in order to adopt a correct resolution reflecting new required language regarding the extension of probationary periods in order to obtain the final year's APPR.

(Rescindments)

The motion passed unanimously.

It was moved by Mrs. Lenhardt and seconded by Mr. Phelan to approve the following:

RESOLVED: that upon joint recommendation of the District Superintendents of Questar III and Capital Region BOCES, the previous Teacher appointment for the Tech Valley High School of Jennifer Levesque be jointly rescinded in order to adopt a correct resolution reflecting new required language regarding the extension of probationary periods in order to obtain the final year's APPR.

The motion passed unanimously.

It was moved by Mrs. Lenhardt and seconded by Mr. Phelan to approve the following:

RESOLVED: that upon joint recommendation of the District Superintendents of Questar III and Capital Region BOCES, the following Teacher for the Tech Valley High School be jointly appointed to a four year probationary term, including one year of Jarema credit, commencing on September 2, 2015, provided that, except to the extent required by law, in order to be granted tenure, s/he shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c or §3012-d of either effective or highly effective in at least 3 of the 4 preceding years, and if s/he receives an ineffective composite or overall rating in the final year of the probationary period, s/he shall not be eligible for tenure at that time: (Appointments)

Name:	Jennifer Ezzo
Position:	Teacher, Social Studies
Effective:	September 2, 2015
Certification:	Social Studies 7-12 (Initial)
Type of Appointment:	Probationary
Tenure Area:	Social Studies
Probationary Period:	Four years (will receive 1 year Jarema credit)
Annual Salary:	\$45,900
Benefits:	As set forth in the TVHS Teacher Association agreement

The motion passed unanimously.

It was moved by Mrs. Lenhardt and seconded by Mr. Phelan to approve the following:

RESOLVED: that upon joint recommendation of the District Superintendents of Questar III and Capital Region BOCES, the following Teacher for the Tech Valley High School be jointly appointed to a four year probationary term, commencing on August 25, 2015, provided that, except to the extent required by law, in order to be granted tenure, s/he shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c or §3012-d of either effective or highly effective in at least 3 of the 4 preceding years, and if s/he receives an ineffective composite or overall rating in the final year of the probationary period, s/he shall not be eligible for tenure at that time:

Name: Jennifer Levesque
Position: Teacher, Special Education
Effective: August 25, 2015
Certification: Students with Disabilities 7 - 12 Generalist (Initial)
Students with Disabilities 7 - 12 English (Initial)
English Language Arts 7 - 12 (Initial)
Type of Appointment: Probationary
Tenure Area: General Special Education
Probationary Period: Four years
Annual Salary: \$53,500
Benefits: As set forth in the TVHS Teacher Association agreement

The motion passed unanimously.

It was moved by Mrs. Lenhardt and seconded by Mr. Phelan to approve the following:

RESOLVED: that upon joint recommendation of the District Superintendents of Questar III and Capital Region BOCES, the following Teacher for the Tech Valley High School be jointly appointed to a four year probationary term, commencing on August 25, 2015, provided that, except to the extent required by law, in order to be granted tenure, s/he shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c or §3012-d of either effective or highly effective in at least 3 of the 4 preceding years, and if s/he receives an ineffective composite or overall rating in the final year of the probationary period, s/he shall not be eligible for tenure at that time:

Name: Julie Adadjo
Position: Teacher, Special Education
Effective: August 25, 2015
Certification: Special Education (Permanent)
Type of Appointment: Probationary
Tenure Area: General Special Education
Probationary Period: Four years
Annual Salary: \$53,500
Benefits: As set forth in the TVHS Teacher Association agreement

The motion passed unanimously.

It was moved by Mrs. Lenhardt and seconded by Mr. Phelan to approve the following:

RESOLVED: that upon joint recommendation of the District Superintendents of Questar III and Capital Region BOCES, the following Teacher for the Tech

Valley High School be jointly appointed to a four year probationary term, commencing on August 25, 2015, provided that, except to the extent required by law, in order to be granted tenure, s/he shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c or §3012-d of either effective or highly effective in at least 3 of the 4 preceding years, and if s/he receives an ineffective composite or overall rating in the final year of the probationary period, s/he shall not be eligible for tenure at that time:

Name: Adam Cohen
 Position: Teacher, Physical Education and Health
 Effective: August 25, 2015
 Certification: Physical Education (Initial)
 Health Education (Initial)
 Type of Appointment: Probationary
 Tenure Area: Physical Education
 Probationary Period: Four years
 Annual Salary: \$50,000
 Benefits: As set forth in the TVHS Teacher Association agreement

The motion passed unanimously.

It was moved by Mrs. Lenhardt and seconded by Mr. Phelan to approve the following:

RESOLVED: that upon joint recommendation of the District Superintendents of Questar III and Capital Region BOCES, the following Teaching Assistant for the Tech Valley High School be jointly appointed:

Name: Ashley Gansle
 Position: Teaching Assistant (part time .40 FTE)
 (to assist PE teacher)
 Effective: September 1, 2015
 Certification: Physical Education (Initial)
 Type of Appointment: Part time (.40 FTE)
 Tenure Area: N/A
 Probationary Period: N/A
 Annual Salary: \$20,796 (prorated based upon FTE)
 Benefits: N/A

The motion passed unanimously.

It was moved by Mrs. Orvis and seconded by Mrs. Lenhardt to accept the July 17, 2015 through September 2, 2015 Internal Claims Auditor Report as submitted. The motion passed unanimously.

**INTERNAL
 CLAIMS
 AUDITOR
 REPORT**

It was moved by Mrs. Orvis and seconded by Mrs. Lenhardt to accept the Treasurer’s Reports for the periods ending July 31, 2015 and August 31, 2015 as presented. The motion passed unanimously.

TREASURER’S REPORTS

It was moved by Mrs. Orvis and seconded by Mrs. Lenhardt to approve the appointment of the following Business Alliance Member for the term as follows. The motion passed unanimously.

BUSINESS ALLIANCE MEMBERSHIP

<u>Name</u>	<u>Company</u>	<u>Term Expires</u>	(Appointment)
Angela McNerney President and CEO	Tech Valley Connect	June 30, 2018	

It was moved by Mrs. Noonan and seconded by Mrs. Lenhardt to meet on the following dates with items as noted.

REGULAR MEETING/ DATE AND TIME

<u>Date</u>	<u>Location</u>	<u>Time</u>
September 24, 2015	TVHS	6:15 p.m.
November 18, 2015*	TVHS	6:15 p.m.
January 27, 2016*	TVHS	6:15 p.m.
March 24, 2016	TVHS	6:15 p.m.
May 26, 2016	TVHS	6:15 p.m.
July 28, 2016	TVHS	6:15 p.m.

*Indicates change in normal schedule

The motion passed unanimously.

Mr. James Niedermeier, Principal and Chief Academic Officer, began his report by summarizing the events during the first weeks of school which included offering TVHS students opportunities for off-site exploration such as a tour of the CNSE labs and the back to school expo at the convention center. He shared a list of partners working on projects with TVHS students. He also summarized priority areas to be addressed during the 2015-16 school year and the TVHS graduation requirements. President Puccio commented on students in home districts having the opportunity to take higher level courses starting in the 8th grade. Dr. Gladys Cruz, District Superintendent, Questar III BOCES, noted the Excelsior Program provides online college credits.

PRINCIPAL’S REPORT

Mr. James Church, Director of Strategic Planning Initiatives, Questar III BOCES, began the Advancement Activity Report by noting he had met with most Foundation Board members to discuss their visions. He highlighted the raising of funds to cover the costs of college credits. He discussed replication efforts and being proactive in talking with higher education institutions who train teachers to encourage the focus on project based learning. Mr. Church reported that the Capital Campaign had raised \$170,000 so far. He indicated that John Cavalier would be moving out of the area, and his leaving would bring the vacancies on the Foundation Board to two. He noted that TVHS expected a

DEVELOPMENT REPORT

visit from State Senator George Amedore and that Assemblyman John McDonald would be coming in the future. Mr. Phelan suggested these visits could be augmented with trips to the Capitol on BOCES lobbying day and other days designated for meetings with legislators. It was agreed that lifting the BOCES cap is an ongoing issue. Discussion continued about the importance of establishing connections with those of influence on the CNSE campus. Mr. Church stated that an application is being prepared to submit to the University at Albany for TVHS physical education activities. Mr. Kutzscher inquired about the possibility of replication with GlobalFoundries. President Puccio thanked Mr. Church and noted his work is extremely valuable to TVHS. Mrs. Lenhardt asked if anyone from the Division of the Budget had come to TVHS. Mr. Church replied that last spring a group of 6 or 7 had visited and were impressed.

Ms. Denise Zieske, Business Partnership Coordinator, announced that Mr. John Yaglieski would be meeting with the Business Alliance Co-chairs. President Puccio noted the recent directory produced by the Business Alliance and conveyed appreciation on behalf of the Board. Discussion followed about the next Design Expo. Board members concurred that the expectation was for promotion of better projects for the May Expo. Ms. Zieske reminded the Board that TVHS graduation will be June 23, 2016.

**BUSINESS
PARTNERSHIP
REPORT**

Dr. Cruz reiterated that her TVHS role would transition to Mr. Sloane as he begins working with Dr. Wells as a liaison for TVHS. She also noted that Mr. Sloane would be recruiting a replacement for Mr. Chris Casey who is leaving Questar III BOCES. Mr. Casey had a major role in the analysis and reporting of TVHS student performance data. Dr. Cruz emphasized that gaining access to and working on the data continues to be challenging.

**DISTRICT
SUPERINTENDENTS'
REPORT**

It was noted that a photo of the Board will be taken at the next Board meeting on November 18. Mr. Brooks inquired about the size of the incoming freshman class and if the other class sizes are stable. Mr. Niedermeier responded that the class sizes are 42, 35, 28 and 26, respectively.

**BOARD
DISCUSSION**

The following items are follow-up items for the next meeting.

**SUMMARY
ACTIONS**

- Update on personnel recruitment for data analysis

It was moved by Mr. Kutzscher and seconded by Mrs. Lenhardt to adjourn the meeting at 7:58 p.m. The motion passed unanimously.

ADJOURNMENT

November 10, 2015

Date



Gretchen E. Wukits
Clerk of the Board

