



College in High School Tuition Reimbursement Program

The Tech Valley High School Foundation Board Tuition Reimbursement Program supports current high school students who attend classes at Tech Valley High School and wish to challenge themselves by taking college-level courses including, but not necessarily limited to, AP courses, University in High School (UHS) courses, and other courses that have the potential to allow students to earn college.

Eligibility for Reimbursement

Students may apply for tuition reimbursement for courses taken while enrolled at TVHS following the receipt of a C (75) or above for UHS courses or following the receipt of an exam grade of 3 or above on an AP exam. Students must provide proof of the grade earned and payment in order to be eligible for reimbursement to the principal within three (3) calendar months of the receipt of the grade to be eligible for reimbursement.

Tuition Eligible for Reimbursement

- All AP or Excelsior College exams taken while enrolled at TVHS
- All CHS or UHS courses taken at TVHS
- All courses taken through accredited colleges (Maximum of \$165 per class)
- Other courses approved by the Tech Valley High School Principal. (Please note that request for approval of another course must be submitted in letters to the TVHS principal prior to the student enrolling in the course.)

Limits for Reimbursement

There is no annual total limit for a student to receive tuition reimbursement, but students will be limited to \$165 total in reimbursement per course. Reimbursement will take place on a first come, first served basis. The Tech Valley High School Foundation Board may decline reimbursement or discontinue the reimbursement program if it does not have sufficient funds to cover all reimbursement requests.

Special Circumstances

Students who cannot afford to pay tuition fees at the time of enrollment in the exam or course may apply to the TVHS Principal for funding at the time of enrollment. This request must include a letter explaining the circumstances for financial need, proof of cost, and proof of an overall grade point average over 80%. This request must be submitted to the TVHS principal prior to enrollment in the course. If approved, a check will be made out directly to the enrolling institution. These students would not be eligible for any type of reimbursement following the course because they will not have experienced any out of pocket expense.



Student Name:

Course:

Semester /Year taken:

Check one:

☐ Reimbursement for course fees (Maximum \$165 per course)

Please attach

- Proof of final grade of C (75) or better or 3 or above for AP exam
- Proof of payment

Total Amount requested: _____

☐ Request for scholarship to be paid directly to institution at time of registration

Please attach

- *Letter explaining the circumstances for financial need*
- Proof of cost
- Proof of overall GPA over 80%

Total Amount requested: _____ Date payment due: _____

Check endorsed to: _____

Address for payment:

Approved (Circle one): Yes No

Principal

Date