



REGULAR MEETING – January 25, 2018

A Regular Meeting of the Tech Valley Regional Technology Institute (Tech Valley High School), a joint venture of the Board of Cooperative Educational Services of Albany-Schoharie-Schenectady-Saratoga Counties, 900 Watervliet-Shaker Road, Albany, New York, and the Board of Cooperative Educational Services of Rensselaer-Columbia-Greene Counties, 10 Empire State Boulevard, Castleton, New York, was held on January 25, 2018 at the Tech Valley High School, SUNY College of Nanoscale Science and Engineering, 246 Tricentennial Drive, Albany, New York 12203. The meeting was called to order at 6:15 p.m. by President Puccio.

PRESENT

Jeff Bradt
Edmund Brooks
John Hill
Kevin Kutzscher
Lynne Lenhardt
Carol Orvis
John Phelan
Paul Puccio
Gladys Cruz, Dist. Supt.
Anita Murphy, Dist. Supt.
Gretchen Wukits, Clerk of the Board

ABSENT

John Bergeron
Marilyn Noonan

STAFF

James Niedermeier
Susan DiDonato

GUESTS

Wendy Ashley
Danielle Bouton-Wales
Mike Buono
Joseph Dragone
Harry Hadjioannou
Kevin Harren
Norma Meacham
Audrey Ruffinen
Lynne Wells

President Puccio led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

It was moved by Mr. Brooks and seconded by Mrs. Lenhardt to approve the agenda as presented. The motion passed unanimously.

AGENDA

It was moved by Mrs. Orvis and seconded by Mrs. Lenhardt to accept the November 30, 2017 Board Meeting Minutes. It was noted by President Puccio that the time the meeting was called to order on pages 1 and 2 should be corrected to 6:51 p.m. instead of 7:51 p.m.

MINUTES

It was moved by Mrs. Orvis and seconded by Mrs. Lenhardt to amend the November 30, 2017 Minutes as follows:

- The meeting was called to order at 6:51 p.m. by Vice President Phelan. (page 1)
- Vice President Phelan called the meeting to order at 6:51 p.m. (page 2)

It was moved by Mrs. Orvis and seconded by Mrs. Lenhardt to accept the Minutes of the November 30, 2017 Meeting, as amended. The motion passed unanimously.

It was moved by Mrs. Lenhardt and seconded by Mr. Brooks to enter into Executive Session to discuss collective bargaining at 6:16 p.m. The motion passed unanimously.

EXECUTIVE SESSION

It was moved by Mr. Brooks and seconded by Mrs. Lenhardt to reconvene the Regular Session at 6:50 p.m. The motion passed unanimously.

It was moved by Mr. Phelan and seconded by Mr. Hill to approve the following:

PERSONNEL CONSIDERATIONS

RESOLVED: that upon joint recommendation of the District Superintendents of Questar III and Capital Region BOCES, the following per diem substitute teacher be appointed:

<u>Teacher</u>	<u>Dates</u>	<u>Rate</u>
Michele Markiewicz	January 25, 2018-June 30, 2018	\$100/day

In answer to a question from President Puccio, Mr. James Niedermeier, Principal and Chief Academic Officer, stated that per diem substitute teachers are used very little as Teaching Assistants provide coverage, if needed.

The motion passed unanimously.

It was moved by Mrs. Lenhardt and seconded by Mrs. Orvis to approve the following:

INTERNAL CLAIMS AUDITOR REPORT

RESOLVED: that the Tech Valley Operating Board approve the Internal Claims Auditor Report for November 1, 2017 through December 31, 2017.

In answer to a question raised by Mr. Phelan, Ms. Wendy Ashley, Director, Business Operations, Capital Region BOCES, explained the entry of a warrant void and re-issue.

The motion passed unanimously.

It was moved by Mrs. Lenhardt and seconded by Mrs. Orvis to approve the following:

TREASURER'S REPORTS

RESOLVED: that the Tech Valley Operating Board approve the Treasurer’s Reports for the periods ending November 30, 2017 and December 31, 2017.

Several questions were raised about the legislative grant and the special education billing. Ms. Anita Murphy, District Superintendent, Capital Region BOCES, Mr. Harry Hadjoannou, Deputy Superintendent, Questar III BOCES, and Ms. Ashley provided details about the calculation of services and billing to the home districts for the two consultant teachers at TVHS. A discussion followed about general fund and capital fund balances. Mr. Brooks noted that his previous question about the fund balance calculation at the last meeting had been answered.

President Puccio inquired about the projected enrollment for next year’s freshman class. Mr. Niedermeier responded that the informational sessions are well attended and that student and family interest is strong. A question was raised about the three million dollars the state will be committing to P-Tech schools over the next seven years. Ms. Murphy explained the application process for the schools and the targeted student population. She indicated the schools would be financially supported in the same way as TVHS.

The motion passed unanimously.

It was moved by Mrs. Lenhardt and seconded by Mrs. Orvis to approve the following:

ACCEPTANCE OF DONATION

RESOLVED: that the Tech Valley High School Operating Board hereby accept the following in accordance with Capital Region BOCES Policy #6770:

Library of Congress Books from Congressman Paul Tonko. The books will be used for training and educational purposes by Tech Valley High students.

The motion passed unanimously.

Mr. Niedermeier provided an overview of I-Term activities and explained the integration of Ikigai to assist students in exploring their passions and interests and developing them into potential careers. He emphasized that a byproduct of the student experience at TVHS is that they become good at teaching. Mr. Niedermeier also shared an update on the gala. President Puccio thanked him for the Principal’s Report and recognized it as a tremendous marketing tool for TVHS. Mr. Niedermeier extended his recognition and thanks to Ms. Jennifer Muirhead, Art Teacher, for her work in coordinating business relationships and I-Term projects.

PRINCIPAL’S REPORT

Dr. Gladys Cruz, District Superintendent, Questar III BOCES, reported about a meeting of the District Superintendents and staff to review the report by Mr. John Yagielski on Sharing the Learning and Achieving Sustainability, and she addressed an overview of points of success for TVHS. She indicated that Mr. Niedermeier had developed a school dashboard which supports the goal

DISTRICT SUPERINTENDENTS’ REPORT

of transparency and that the recommended organizational structure was achieved. Dr. Cruz commented that sustainability remains a challenge, noting the current enrollment of 118 students is below the goal of 200 students, and reflecting low participation by Capital Region BOCES school districts. Ms. Murphy emphasized that everyone at the meeting wants TVHS to succeed and that many options are being explored. Those options include revisiting and adjusting special education billing, examining staffing schedules, and potential half-day sessions. Dr. Cruz reiterated the question of how to encourage students to walk through the TVHS door. Mr. Hadjoannou assured the Operating Board there would be development of a detailed 18-month action plan. President Puccio emphasized that Mr. Niedermeier had put TVHS on a great path and that his work on academic issues should continue and not be diverted. Mrs. Orvis lamented that students and parents get excited about TVHS, but school districts are reluctant because of difficulty with financial issues. President Puccio responded that when examined, the net cost to school districts is a good deal. Mr. Brooks agreed and stated that advantage needs to be periodically reinforced to school districts. Mrs. Lenhardt hoped a reduction in tuition would be attractive. Ms. Murphy acknowledged that the component school district Boards of Education need help in understanding the cost benefits. Mr. Phelan said the guidance counselors are key in promoting awareness of TVHS. President Puccio agreed and said Mr. Niedermeier and the guidance counselors have done a great job.

It was moved by Mrs. Lenhardt and seconded by Mrs. Orvis to adjourn the meeting at 7:39 p.m. The motion passed unanimously.

ADJOURNMENT

March 13, 2018

Date

Gretchen E. Wukits

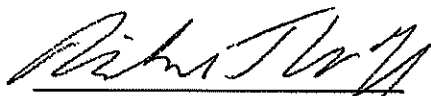
Gretchen E. Wukits
Clerk of the Board



TECH VALLEY HIGH SCHOOL
INTERNAL CLAIMS AUDIT REPORT
January - February 2018

Warrant #	Description	Check Dates	Amount	Checks Issued	EFT's	Check Series
33	Payroll Deductions	1/10/2018	\$ 18,388.97	2	7	10880 - 10881
34	General Payables	1/5/2018	\$ 9,789.69	6	0	3742 - 3747
35	Payroll Deductions	1/24/2018	\$ 17,493.32	3	7	10883 - 10885
36	General Payables	1/31/2018	\$ 35,193.78	17	0	3748 - 3764
37	T&A	1/31/2018	\$ 4,375.80	1	0	10886
39	General Payables	2/14/2018	\$ 6,250.00	1	0	3765
40	Payroll Deductions	2/21/2018	\$ 17,552.11	3	7	10891 - 10893
41	General Payables	2/28/2018	\$ 43,591.11	15	0	3766 - 3780
42	T&A	2/28/2018	\$ 4,385.80	1	0	10894
Period Totals			\$ 157,020.58	49	21	

	<u>Exceptions:</u>	<u>Warrant</u>	<u>Amount</u>	<u>Vendor</u>	<u>Comment</u>
1	Exceeded PO 10% or Greater	36	\$ 52.45	Flinn Scientific	Shipping charges were not included in the PO
2	After the Fact PO	36	\$ 130.00	University at Albany	No Reason Indicated


 Michael T. Wolff, C.I.A.
 Claims Auditor
 Tech Valley High School

March 8, 2018

TECH VALLEY HIGH SCHOOL
CONSOLIDATED REVENUE STATUS REPORT
as of 02/28/2017

	Original Estimate	Adjustments	Current Estimate	Year-to-Date Revenues	Anticipated Balance
Anticipated Revenues					
Tuition A455	1,628,743.00		1,628,743.00	1,134,366.00	494,377.00
Tuition Other BOCES A455	69,088.00	-55,626.00	13,462.00	8,077.20	5,384.80
Tuition Non Component A455	0.00		0.00		0.00
Special Education Billing	204,500.00	33,116.75	237,616.75	217,199.11	20,417.64
Legislative Grant 2017/2018 F904	460,666.00		460,666.00	115,166.00	345,500.00
Designated Prior Year Fund Balance	0.00	12,000.00	12,000.00		12,000.00
Miscellaneous	0.00	12,418.69	12,418.69	12,418.69	0.00
Interest Income	500.00		500.00	99.89	400.11
Total Anticipated Revenues	2,363,497.00	1,909.44	2,365,406.44	1,487,326.89	878,079.55

HIGHLIGHTS/CHANGES

TUITION Components: There are 118 students attending Tech Valley High School. Budget based upon 130.

Tuition Other BOCES: One student from Ballston Spa CSD attends Tech Valley High School.

Fund Balance: Grants from National Grid, TVHS Foundation and Nuts, Bolts & Thingamanijigs.

3/9/18
Date

Kimbulky A. Duran
Treasurer

3/9/18
Date

[Signature]
Deputy Treasurer

TECH VALLEY HIGH SCHOOL
CONSOLIDATED BUDGET STATUS REPORT

as of 2/28/2018

Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance
150 CERTIFIED SALARIES						
TEACHER SALARIES	927,373.00	(8,321.00)	919,052.00	603,644.44	314,921.01	486.55
ADMINISTRATIVE SALARIES	265,130.00	48,084.00	313,214.00	200,625.88	112,121.27	466.85
150 Subtotal Certified Salaries	1,192,503.00	39,763.00	1,232,266.00	804,270.32	427,042.28	953.40
160 SUPPORT SALARIES						
160 Subtotal Support Salaries	131,830.00	1,250.00	133,080.00	76,961.23	43,059.56	13,059.21
200 EQUIPMENT						
200 Subtotal Equipment	76,500.00	(6,000.00)	70,500.00	66,659.30	0.00	3,840.70
300 SUPPLIES & MATERIALS						
GENERAL SUPPLIES	33,017.00	(7,670.00)	25,347.00	16,539.33	4,019.01	4,788.66
SUBSCRIPT & PERIODICALS	1,075.00	0.00	1,075.00	0.00	0.00	1,075.00
TEXTBOOKS	3,000.00	13,000.00	16,000.00	15,527.24	163.98	308.78
COMPUTER SOFTWARE PURCH	15,515.00	(5,142.00)	10,373.00	4,163.00	0.00	6,210.00
CAFETERIA (FRL)	2,500.00	0.00	2,500.00	1,248.38	552.50	699.12
300 Subtotal Supplies & Materials	55,107.00	183.00	55,295.00	37,477.95	4,735.49	13,081.56
400 CONTRACTUAL & OTHER						
TELEPHONE	0.00		6,100.00	4,015.00	2,007.50	77.50
DATA COMMUNICATIONS	9,200.00	0.00	9,200.00	5,518.68	921.93	2,759.39
EQUIP RENTALS & LEASES	8,835.00	0.00	8,835.00	2,422.07	1,777.93	4,635.00
INSURANCE	33,578.00	8,842.00	42,420.00	42,378.00	0.00	42.00
POSTAGE	1,905.00	0.00	1,905.00	746.31	324.46	834.23
TRAVEL-IN DISTRICT	4,450.00	0.00	4,450.00	902.22	1,097.78	2,450.00
CONFERENCE & OTHER TRAVEL	15,190.00	(9,500.00)	5,690.00	987.02	228.98	4,474.00
PRINTING & COPYING	3,622.00	0.00	3,622.00	547.04	2,463.96	611.00
ASSOC DUES & MEMBERSHIPS	14,405.00	0.00	14,405.00	12,988.00	45.00	1,372.00
ADMISSIONS (FIELD TRIPS)	2,000.00	0.00	2,000.00	1,366.00	199.80	434.20
TRANSPORTATION	85,871.00	(12,905.00)	72,966.00	44,501.77	24,608.81	3,856.02
WRKSHR RELATED COSTS	5,667.00	0.00	5,667.00	2,342.11	325.00	2,999.89
OTHER MISC EXPENSE	0.00	7,755.00	7,755.00	7,755.00	0.00	0.00
400 Subtotal Contractual & Other	184,723.00	292.00	185,015.00	126,468.62	34,001.15	24,545.23

**TECH VALLEY HIGH SCHOOL
CONSOLIDATED BUDGET STATUS REPORT**
as of 2/28/2018

Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance
440 CONTRACTED PROFESSIONAL SERVICES						
CONSULTANTS & OTH PERS SRV	19,500.00	(8,300.00)	11,200.00	0.00	0.00	11,200.00
440 Subtotal Contracted Professional Services	19,500.00	(8,300.00)	11,200.00	0.00	0.00	11,200.00
470 Rental of Facilities						
490 Subtotal Services From Rental of Facilities	77,500.00	(39,521.00)	37,979.00	0.00	25.00	37,954.00
490 SERVICES FROM SCH DIST & BOCES						
490 Subtotal Services From Sch Dist & BOCES	59,260.00	39,700.00	98,960.00	39,764.10	11,709.14	47,486.76
800 EMPLOYEE BENEFITS						
HEALTH INSURANCE	294,035.00	(23,965.00)	270,070.00	176,145.61	90,222.64	3,701.75
EMPLOYEES' RETIREMENT	20,564.00	(2,160.00)	18,404.00	11,269.78	6,683.87	450.35
TEACHERS' RETIREMENT	124,820.00	3,701.00	128,521.00	83,485.84	44,680.47	354.69
SOCIAL SECURITY	100,834.00	2,457.00	103,291.00	64,647.47	35,962.82	2,680.71
UNEMPLOYMENT INSURANCE	3,297.00	125.00	3,422.00	2,203.09	1,175.27	43.64
WORKERS' COMPENSATION	5,805.00	0.00	5,805.00	0.00	5,805.00	0.00
DENTAL INSURANCE	7,200.00	136.00	7,336.00	4,492.30	2,560.00	283.70
DISABILITY INSURANCE	2,443.00	109.00	2,552.00	1,700.81	850.41	0.78
EMPLOYEE BENEFITS	7,576.00	4,225.00	11,801.00	6,734.05	4,410.89	656.05
800 Subtotal Employee Benefits	566,574.00	(15,372.00)	551,202.00	350,678.96	192,351.37	8,171.57
TOTAL CURRENT EXPENDITURES BUDGET	2,363,497.00	12,000.00	2,375,497.00	1,502,280.48	712,923.99	160,292.53

3/9/18
Date

Kimberly A. Dunbar
Treasurer

3/9/18
Date

John Kates
Deputy Treasurer

TECH VALLEY HIGH SCHOOL

2017-2018 BUDGET

as of February 28, 2018
Presented on the Accrual Basis

ACTUAL RESULTS 2016/2017	APPROVED BUDGET 2017/2018	ACTUAL BUDGET 2017/2018
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REVENUES

	118	130	118
Estimated Number of Students			
Tuition	1,612,820	1,828,743	1,628,743
Tuition Other BOCES	26,528	89,088	13,462
Tuition Non-Component	4,440	-	-
Special Education Billing	191,507	204,500	237,617
Assigned Balance	-	-	12,000
Legislative Grant #1	460,666	460,666	460,666
Tech Valley High School Foundation	-	-	-
Miscellaneous Revenue	59,301	-	12,419
Interest Income	198	500	500
TOTAL REVENUES	2,355,260	2,363,497	2,365,406

TECH VALLEY HIGH SCHOOL

2017-2018 BUDGET

as of February 28, 2018
Presented on the Accrual Basis

ACTUAL RESULTS 2016/2017	APPROVED BUDGET 2017/2018	ACTUAL BUDGET 2017/2018
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EXPENSES

ADMINISTRATIVE

Personnel

Administrative Salaries	235,883	115,666	117,436
Support & Clerical Salaries	83,608	91,980	91,980
Fringe Benefits	152,864	91,135	90,987
	<u>472,436</u>	<u>298,681</u>	<u>300,403</u>

Equipment

Equipment	1,418	-	-
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Materials & Supplies

General Supplies	21,760	5,617	8,517
Software Licenses	14,280	15,516	10,373
Subscriptions & Periodicals	113	1,075	1,075
Meeting Expenses/Food & Grocery	1,013	2,500	2,500
Textbooks	5,173	-	-
	<u>42,319</u>	<u>24,607</u>	<u>22,465</u>

Contractual

Postage	2,050	1,395	1,395
Telephone	-	-	6,100
Printing & Copying (Recruitment)	2,834	2,797	3,822
Association Dues	9,795	2,905	14,405
Equipment & Rentals (including copier)	4,635	8,835	8,835
Staff Development & Conferences	9,831	4,690	4,690
Mileage & Travel	520	4,450	4,450
Workshop Related costs	9,407	5,667	5,667
Copier Supplies	-	825	-
Insurance	41,742	33,578	42,420
Hosted Email	-	-	-
Website & Internet Maintenance (CRB)	22,403	14,710	48,010
Equipment Maintenance	-	30,450	30,450
Questar III: Health & Safety, Synervoice, & Subfinder	135,792	4,100	4,100
External Auditor	6,000	7,000	8,700
Funding Initiatives	32,748	12,500	2,500
New Tech Network	6,050	11,500	-
Miscellaneous	2,274	-	7,755
	<u>285,980</u>	<u>145,402</u>	<u>193,099</u>

Occupancy

Telecommunications & Data Delivery	6,211	9,200	9,200
Cleaning/Ancillary Lease costs	82,364	77,500	37,979
	<u>88,576</u>	<u>86,700</u>	<u>47,179</u>

TOTAL ADMINISTRATIVE

	<u>890,724</u>	<u>555,391</u>	<u>563,146</u>
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**TECH VALLEY HIGH SCHOOL
2017-2018 BUDGET**

as of February 28, 2018
Presented on the Accrual Basis

ACTUAL RESULTS 2018/2017	APPROVED BUDGET 2017/2018	ACTUAL BUDGET 2017/2018
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INSTRUCTIONAL

Personnel

Instructional Salaries	904,547	1,076,937	1,106,860
Instructional Support Salaries	41,498	39,860	41,100
Substitute Teacher Salaries	2,480	-	8,170
Fringe Benefits	376,143	475,438	460,216
	<u>1,324,668</u>	<u>1,692,225</u>	<u>1,616,146</u>

Equipment

Equipment	41,927	76,500	70,500
Furniture	-	-	-
	<u>41,927</u>	<u>76,500</u>	<u>70,500</u>

Materials & Supplies

Supplies	2,485	27,500	16,830
Textbooks	568	3,000	16,000
	<u>3,053</u>	<u>30,500</u>	<u>32,830</u>

Contractual

Postage	24	510	510
Staff Development & Conferences	-	10,500	1,000
Admissions	2,004	2,000	2,000
Transportation	24,365	37,871	37,871
Physical Education-Related Expenditures	25,000	48,000	35,095
Online Tuition	17,292	-	-
Software Licenses	-	10,000	16,400
	<u>68,875</u>	<u>108,881</u>	<u>92,876</u>

TOTAL INSTRUCTIONAL	<u>1,438,323</u>	<u>1,808,106</u>	<u>1,812,351</u>
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TOTAL PROGRAM COSTS	<u>2,328,048</u>	<u>2,363,497</u>	<u>2,375,497</u>
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COST PER STUDENT	<u>\$ 19,738</u>	<u>\$ 18,181</u>	<u>\$ 20,131</u>
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SURPLUS OR (DEFICIT)	<u>\$ 28,212</u>	<u>\$ -</u>	<u>\$ (10,091)</u>
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3/9/18
Date

3/9/18
Date

Kimberly P. Duran
Treasurer

John Hill
Deputy Treasurer



BUSINESS ALLIANCE

Proposed Members and Terms

New Terms

<u>Name</u>	<u>Title</u>	<u>Company</u>	<u>Term Expires</u>
Julianne Clouthier	Industry Engagement Manager	FuzeHub	June 30, 2021
Alex Oscilowski	President	TEL Technology Center, America	June 30, 2021
Ryan Spellman	Senior Director	Center for Internet Security	June 30, 2021

03/13/18



March 12, 2018

Julianne Clouthier
Industry Engagement Manager
FuzeHub
PO Box 1186
Albany, NY 12201

Dear Julianne:

Thank you so much for agreeing to a three-year term on the Tech Valley High School Business Alliance. Our relationship with the business community makes our school truly unique and helps us to ensure that our school's curriculum is authentic and relevant. We understand that your time is very valuable and we appreciate all of your efforts to help make our students' experience at Tech Valley High School special.

I've enclosed information regarding the expectations of our Business Alliance members and after you've had a chance to review it, I'd be happy to speak with you about any questions or suggestions you may have. I've also enclosed the meeting dates for the upcoming 2017-18 school year.

In closing, I look forward to working together on behalf of the students of Tech Valley High School!

Sincerely,

A handwritten signature in black ink, appearing to read "James Niedermeier". The signature is fluid and cursive, with a large initial "J" and "N".

James Niedermeier
Principal and Chief Academic Officer



Business Alliance

Background

The business community was a partner in the creation of Tech Valley High School. The establishment of the Business Alliance was included in the legislation that created our school to ensure an ongoing role for the business community as a partner and resource in the development and continued operation of the school.

Commitment

- Attend at least 50 % of meetings held each year
 - 17-18 Meetings
 - September 20 (3:00-4:30)
 - January 10 (3:00-4:30)
 - May 10 (12:00-2:00)--Luncheon and Expo
- Volunteer at least once per school year

Roles of a Business Alliance Member

Advisor

Be a critical friend – provide feedback on programs

- Help blend state requirements with opportunities for real world experiences
- Advise how to expose students to emerging technologies thus realizing the school's STEM mission

Volunteer

Volunteer a minimum of once each year at TVHS by:

- Hosting an I-Term student
- Hosting a field trip or project based learning visit
- Creating projects/curriculum development by
 - Co-Designing and providing input on project topics that make real world connections
 - Co-Teaching, guiding and participating in classroom workshops
 - Co-Assessing/evaluating student's work and providing feedback
- Being a guest speaker in a classroom
- Participating on a review panel of student work
- Attending the Design Expo

Connector

Be a resource to connect new business partners and use personal networks to expand TVHS's volunteer network

Advocate

Advocate for the school with the business, education and political communities – champion the relevance of project based learning and other innovative teaching techniques



March 12, 2018

Alexander Oscilowski
President
TEL Technology Center, America, LLC
Nanofab300 South
255 Fuller Rd., Ste. 214
Albany, NY 12203

Dear Alex:

Thank you so much for agreeing to a three-year term on the Tech Valley High School Business Alliance. Our relationship with the business community makes our school truly unique and helps us to ensure that our school's curriculum is authentic and relevant. We understand that your time is very valuable and we appreciate all of your efforts to help make our students' experience at Tech Valley High School special.

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James Niedermeier
Principal and Chief Academic Officer



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- Hosting an I-Term student
- Hosting a field trip or project based learning visit
- Creating projects/curriculum development by
 - Co-Designing and providing input on project topics that make real world connections
 - Co-Teaching, guiding and participating in classroom workshops
 - Co-Assessing/evaluating student's work and providing feedback
- Being a guest speaker in a classroom
- Participating on a review panel of student work
- Attending the Design Expo

Connector

Be a resource to connect new business partners and use personal networks to expand TVHS's volunteer network

Advocate

Advocate for the school with the business, education and political communities – champion the relevance of project based learning and other innovative teaching techniques



March 12, 2018

Ryan Spellman
Senior Director
Center for Internet Security
31 Tech Valley Dr.
East Greenbush, NY 12061

Dear Ryan:

Thank you so much for agreeing to a three-year term on the Tech Valley High School Business Alliance. Our relationship with the business community makes our school truly unique and helps us to ensure that our school's curriculum is authentic and relevant. We understand that your time is very valuable and we appreciate all of your efforts to help make our students' experience at Tech Valley High School special.

I've enclosed information regarding the expectations of our Business Alliance members and after you've had a chance to review it, I'd be happy to speak with you about any questions or suggestions you may have.

In closing, I look forward to working together on behalf of the students of Tech Valley High School!

Sincerely,

A handwritten signature in black ink, appearing to read "James Niedermeier". The signature is fluid and cursive, with a long horizontal stroke at the end.

James Niedermeier
Principal and Chief Academic Officer



Business Alliance

Background

The business community was a partner in the creation of Tech Valley High School. The establishment of the Business Alliance was included in the legislation that created our school to ensure an ongoing role for the business community as a partner and resource in the development and continued operation of the school.

Commitment

- Attend at least 50 % of meetings held each year
 - 17-18 Meetings
 - September 20 (3:00-4:30)
 - January 10 (3:00-4:30)
 - May 10 (12:00-2:00)--Luncheon and Expo
- Volunteer at least once per school year

Roles of a Business Alliance Member

Advisor

Be a critical friend – provide feedback on programs

- Help blend state requirements with opportunities for real world experiences
- Advise how to expose students to emerging technologies thus realizing the school's STEM mission

Volunteer

Volunteer a minimum of once each year at TVHS by:

- Hosting an I-Term student
- Hosting a field trip or project based learning visit
- Creating projects/curriculum development by
 - Co-Designing and providing input on project topics that make real world connections
 - Co-Teaching, guiding and participating in classroom workshops
 - Co-Assessing/evaluating student's work and providing feedback
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Connector

Be a resource to connect new business partners and use personal networks to expand TVHS's volunteer network

Advocate

Advocate for the school with the business, education and political communities – champion the relevance of project based learning and other innovative teaching techniques

	Actual 2016-2017	Projected 2017-2018	Proposed Budget 2018-2019
REVENUES:			
CURRENT REVENUES:			
Tuition Q*III & Cap Region	1,612,620	1,628,743	1,725,000
Tuition Other BOCES & Non-Component	26,528	13,462	13,462
Misc Billings	33,185	24,419	20,000
Legislative Grant	460,666	460,666	460,666
Special Education Billing	195,947	237,617	160,000
eRate	8,824		
In-Direct from Legislative Grant	17,292		
Interest Income	198	500	500
TOTAL PROPOSED REVENUES	2,355,260	2,365,406	2,379,628
EXPENSES:			
ADMINISTRATIVE			
Personnel			
Administrative Salaries	235,863	117,436	119,033
Support & Clerical Salaries	83,608	91,980	72,304
Fringe Benefits	152,964	90,987	87,914
Administrative Subtotal	472,435	300,403	279,251
Equipment			
Equipment	1,416	-	5,000
Equipment Subtotal	1,416	-	5,000
Materials & Supplies			
General Supplies	21,760	8,517	8,000
Computer Software (Software Licinses)	14,260	10,373	21,900
Subscriptions & Periodicals	113	1,075	1,000
Free & Reduced Lunch/Food & Groceries	1,013	2,500	1,000
Textbooks	5,173	-	-
Materials & Supplies Subtotal	42,319	22,465	31,900
Contractual			
Postage	2,050	1,395	1,500
Telephone	-	6,100	6,100
Printing & Copying (Recruitment)	2,834	3,622	3,500
Association Dues	9,795	14,405	15,000
Equipment & Rentals (including Xerox Machine	4,535	8,835	8,835
Staff Development & Conferences	9,831	4,690	4,737
Mileage & Travel	520	4,450	4,495
Workshop Related	9,407	5,667	6,000
Copier Supplies	-	-	1,000
Insurance	41,742	42,420	45,000
Website & Internet Maintenance	22,403	48,010	21,817
Equipment Maintenance	6,050	30,450	16,650
Questar III Health & Safety, Synervoice, Subfin	135,792	4,100	4,930

External Auditor	6,000	8,700	9,000
Funding Initiatives	32,746	2,500	17,292
Misc	2,274	7,755	7,833
Contractual Subtotal	285,979	193,099	173,689
Occupancy			
Telecommunications & Data Delivery	6,211	9,200	6,200
Lease costs	82,364	37,979	79,101
Occupancy Subtotal	88,575	47,179	85,301
TOTAL ADMINISTRATIVE	890,724	563,146	575,140
INSTRUCTIONAL			
Personnel			
Instructional Salaries	904,547	910,973	989,008
Instructional Support Salaries	41,389	241,518	195,098
Substitute Teacher Salaries	2,589	3,530	2,500
Fringe Benefits	376,143	460,124	486,496
Personnel Subtotal	1,324,668	1,616,145	1,673,102
Equipment			
Equipment	41,927	70,500	50,000
Furniture	-	-	3,000
Equipment Subtotal	41,927	70,500	53,000
Materials & Supplies			
Supplies	2,485	16,830	17,000
Textbooks	568	16,000	8,000
Materials & Supplies Subtotal	3,053	32,830	25,000
Contractual			
Postage	24	510	1,000
Staff Development & Conferences/Travel	-	1,000	1,000
Admissions/Field visits	2,004	2,000	3,000
Transportation	24,355	37,871	20,000
Physical Education-Related Expenditures	25,000	35,095	18,385
Online Tuition	17,292	-	10,000
Software Licenses	-	16,400	-
Contractual Subtotal	68,675	92,876	53,385
TOTAL INSTRUCTIONAL	1,438,323	1,812,351	1,804,487
TOTAL PROGRAM COSTS	2,329,046	2,375,496	2,379,628
ENROLLMENT COST PER STUDENT	117 19,738	121 19,632	130 18,305
SURPLUS OR (DEFICIT)	26,214	(10,090)	0

EMPLOYEE FRINGE BENEFITS
FISCAL YEAR 2018-2019

TVHS INSTRUCTIONAL

EMPLOYEE	GROSS	F.T.E.	Prorated	Social Security 7.65%	TRS 11.00%	HEALTH INSURANCE			DENTAL \$ 480.00	UII 0.20%	DISB LTD & INS Buyout 0.75% \$ 1,250.00	TOTAL
						ERS 15.50%	SINGLE \$ 9,659.00	2 PERSON \$ 25,035.00				
Certified Staff												
Muirhead, Jennifer (Art)	\$ 51,500.00	1	\$51,500.00	\$3,939.75	\$5,665.00				\$103.00		\$386.25	\$62,844.00
Randya-Vaughn, Verada	\$ 83,882.17	1	\$83,882.17	\$6,416.99	\$9,227.04				\$167.76		\$528.12	\$100,323.08
Howar, Jennifer (English)	\$ 82,759.47	1	\$82,759.47	\$6,331.10	\$9,103.54		\$22,474.00		\$165.52		\$620.70	\$121,934.33
Hsia, Tien-Hui/Sophia (CH)	\$ 65,034.20	1	\$65,034.20	\$4,975.12	\$7,153.76				\$130.07		\$487.76	\$86,471.05
Irwin, Jason (Math Instr)	\$ 69,748.51	1	\$69,748.51	\$5,335.76	\$7,672.34				\$139.50		\$523.11	\$92,109.37
Morrill, Tom (Social Studies)	\$ 66,510.19	1	\$66,510.19	\$5,085.03	\$7,316.12				\$133.02		\$498.63	\$80,796.19
Cohen, Adam (PE)	\$ 54,893.85	1	\$54,893.85	\$4,199.38	\$6,038.32				\$109.79		\$411.70	\$66,903.04
O'Brien, Sean (English)	\$ 83,130.27	1	\$83,130.27	\$6,359.47	\$9,141.33		\$22,474.00		\$166.26		\$623.48	\$122,377.80
Ezzo, Jennifer (Social Stu)	\$ 50,170.35	1	\$50,170.35	\$3,838.03	\$5,518.74				\$100.34		\$376.28	\$62,997.74
Sweeney, Michelle (Math)	\$ 86,173.92	1	\$86,173.92	\$6,592.30	\$9,479.13				\$172.35		\$546.30	\$126,018.01
Lewis, David	\$ 56,650.00	1	\$56,650.00	\$4,333.73	\$6,231.50				\$113.30		\$424.88	\$80,707.40
Weldon, Diana (Science)	\$ 69,748.51	1	\$69,748.51	\$5,335.76	\$7,672.34				\$139.50		\$523.11	\$105,181.52
Hartnett, John (Tech)	\$ 53,680.60	0.6	\$32,148.36	\$2,459.35	\$3,536.32				\$0.00		\$64.30	\$38,449.44
Herrmitt, Danielle	\$ 55,454.38	1	\$55,454.38	\$4,242.24	\$6,099.96				\$110.91		\$415.91	\$89,277.43
Obercon, Jessica	\$ 55,454.17	1	\$55,454.17	\$4,242.24	\$6,099.96				\$240.00		\$193.13	\$82,287.00
Snedaker, Jan	\$ 51,500.00	0.5	\$25,750.00	\$1,969.88	\$2,832.50				\$51.50		\$193.13	\$52,287.00
Support Staff												
Hale, Bradford (Math/Sci)	\$ 22,503.73	1	\$22,503.73	\$1,721.54	\$2,475.41				\$5,040.00		\$7,417.56	\$1,373,650.73
Lee, Laura (Guidance)	\$ 54,631.20	1	\$54,631.20	\$4,179.35	\$6,038.32		\$0.00		\$480.00		\$168.78	\$65,604.61
Fless, Sarah (Outreach C)	\$ 76,915.25	1	\$76,915.25	\$5,884.07	\$8,487.96		\$22,474.00		\$480.00		\$409.74	\$90,752.31
Whelan, Kimberly (Nurse)	\$ 41,045.50	1	\$41,045.50	\$3,145.02	\$4,518.87				\$480.00		\$576.87	\$116,405.76
TOTAL	\$ 1,184,105.03		\$1,184,105.03	\$90,584.11	\$111,266.33	\$0.00	\$21,282.30	\$179,792.00	\$6,480.00	\$2,366.21	\$8,580.80	\$1,870,602.59

TRUE

TVHS PRINCIPAL'S REPORT

MARCH 22, 2018

Tech Valley High School

Principal's Report
Operating Board
March 22, 2018

Tech Valley High School provides a unique and innovative student-centered educational opportunity, engages students in current emerging technologies, and supports the growth and economy of the region.



Gala Recap

- Approximately \$30k raised for the following:
 - China trip
 - Robotics
 - College Tuition
- Program honoring
 - Barbara Nagler
 - Jim Baldwin
 - John Cavalier
 - Assemblyman Canestrari
 - Senator Bruno



Advocacy Recap

- Legislative grant for \$460k was in Governor's budget
- 2/14: Advocacy Day (10 students, 2 parents, Foundation members, Jim Church, and me)
 - Thanking them for continued support
 - Adding language to allow us access to Early College HS funding



New Foundation and Business Alliance Members

Foundation

Dr. Jim Stellar
Provost and Academic VP
UAlbany

Miriam Dushane
Managing Director
Linium Recruiting

Business Alliance

Alex Oscilowski
President
TEL Technology Center, America

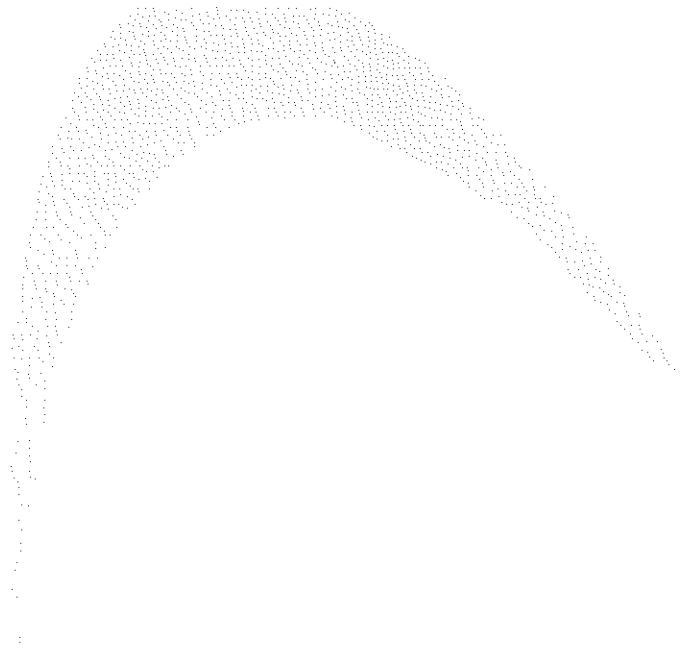
Ryan Spellman
Senior Director
Center for Internet Security

Julianne Clouthier
Industry Engagement Manager
FuzeHub



Incoming 9th Graders

TBD: Lottery on 3/14



	2016-2017	2017-2018	2018-2019
Total Program Costs (Includes labor contract estimate of 3%)	\$2,356,146	\$2,363,497	\$2,379,628
Revenue (Includes projected 130 enrollment)	\$2,355,260	\$2,124,715	\$2,379,628
Increase over previous budget	+2.21%	+0.31%	+0.68%



Reducing the gap

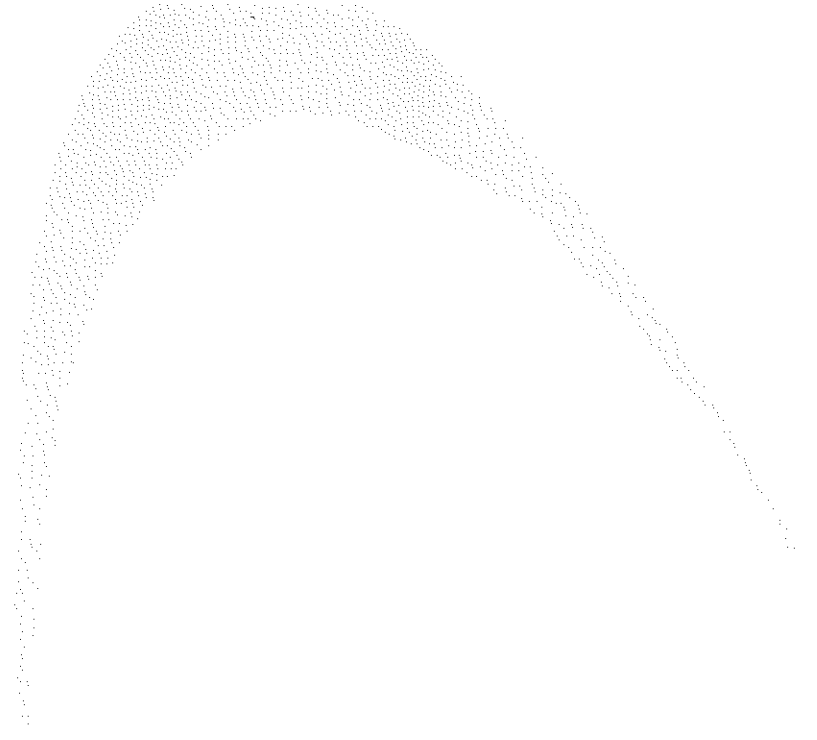
	2017-2018	2018-2019
Tuition per pupil	\$13,462	\$13,817
Actual cost per pupil	\$19,775	\$18,305
Gap	\$6313	\$4488

Notable changes

Category	Line	2017-2018	2018-2019	Reason
Admin	Support and Clerical Salaries	91,980	72,304	Not replacing .5 clerk
Instructional	Equipment	70,500	50,000	Not replacing staff PC's
Instructional	PE Expenditures	58,155	18,385	Fitness Center

In-kind services

- Business Office: CR BOCES
- Asset Management: Q3 BOCES
- HR: Q3 BOCES

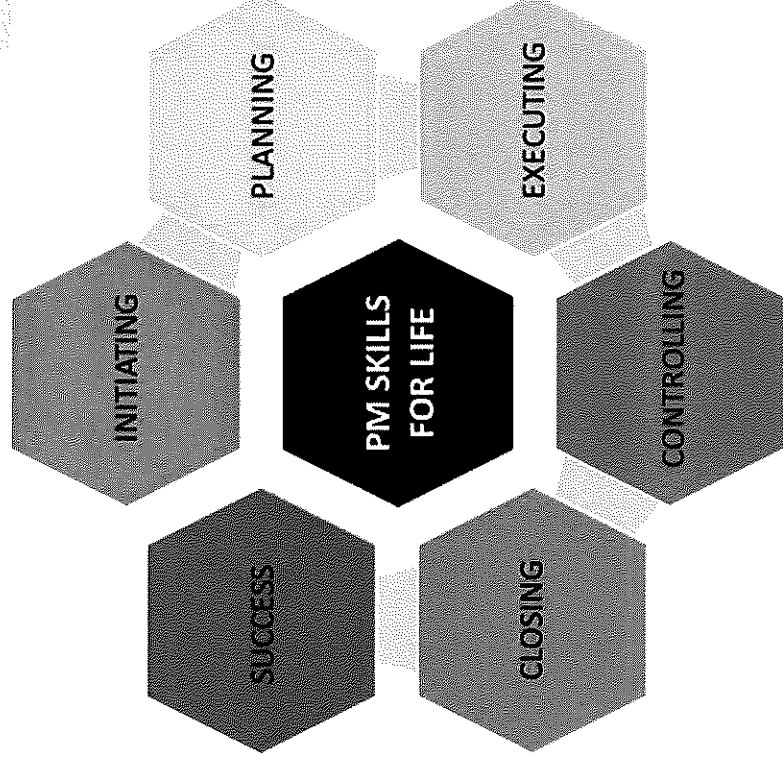


In-kind services changes

- Communications
 - Move from .8 CR service to as needed Q3
- Grants
 - Move from CR service to as needed Q3
- Technology
 - Reduce from 1.0 NERIC in-house service and replace with on time support

Project Management with PMIEF

- PMief Digital badging program
- NOCTI certification
- Teacher development
- Industry vocabulary



ADDITIONAL INFORMATION

MARCH 22, 2018

1. New Foundation Board Directors

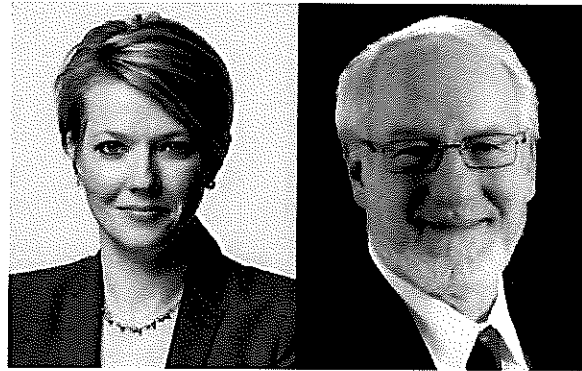
TVHS Welcomes New Foundation Board Directors



03/01/2018

Tech Valley High School is proud to announce two new Foundation Board directors; Miriam Dushane of Linium and James R. Stellar of University at Albany.

Miriam Dushane is the Managing Director of Upstate New York for the Recruiting Division of Linium. With 20 years of experience in human resources, she is a valuable addition to the Foundation Board. Ms. Dushane has been with Linium for the past 15 years, specializing in recruiting and overseeing the placement of almost 3,000 individuals with over 200 companies in the Capital Region and Tech Valley. Ms. Dushane has also served as Chair of the Legislative and Public Relations Committees and Secretary of the Executive Committee of the Capital Region Human Resource Association. In 2015, she received recognition as a Woman of Excellence by the Capital Region Chamber of Commerce in the Excellence in Management category.



Miriam Dushane of Linium and James R. Stellar of University at Albany

James R. Stellar is the Provost and Senior Vice President for Academic Affairs at the University at Albany. Mr. Stellar has 40 years of experience in Education. He began his academic career as an Assistant Professor at Harvard University. He spent 22 years at Northeastern University in Boston, where he served as Dean of the College of Arts and Sciences, as well as Professor and Chair of Psychology and Associate Dean for Undergraduate Affairs. He became the Provost and Senior Vice President for Academic Affairs at University at Albany in 2015. He stepped in as Interim President of University at Albany from September 2016 to September 2016 and then returned to the role as Provost.

Tech Valley High School is happy to welcome these prominent leaders to the Foundation Board.
