



**REGULAR MEETING – July 27, 2017**

A Regular Meeting of the Tech Valley Regional Technology Institute (Tech Valley High School), a joint venture of the Board of Cooperative Educational Services of Albany-Schoharie-Schenectady-Saratoga Counties, 900 Watervliet-Shaker Road, Albany, New York, and the Board of Cooperative Educational Services of Rensselaer-Columbia-Greene Counties, 10 Empire State Boulevard, Castleton, New York, was held on July 27, 2017 at the Tech Valley High School, SUNY College of Nanoscale Science and Engineering, 246 Tricentennial Drive, Albany, New York 12203. The meeting was called to order at 6:15 p.m. by President Puccio.

**PRESENT**

John Bergeron  
Jeff Bradt  
Edward Brooks  
John Hill  
Kevin Kutzscher  
Lynne Lenhardt  
Carol Orvis  
John Phelan  
Paul Puccio  
Anita Murphy, Dist. Supt.  
Gladys Cruz, Dist. Supt.  
Gretchen Wukits, Clerk of the Board

**ABSENT**

Marilyn Noonan

**STAFF**

James Niedermeier

**GUESTS**

Wendy Ashley  
Amanda Betram  
Danielle Bouton-Wales  
Hillary Brochu  
Gail Phelan  
John Yagielski  
Lynne Wells

President Puccio led the Pledge of Allegiance.

**PLEDGE OF ALLEGIANCE**

President Puccio requested a motion to amend the agenda. It was moved by Mr. Brooks and seconded by Mr. Kutzscher to amend the agenda. The motion passed unanimously. President Puccio recommended entering into Executive Session immediately.

**AGENDA**

It was moved by Mr. Kutzscher and seconded by Dr. Bergeron to enter into Executive at 6:16 p.m. The motion passed unanimously.

**EXECUTIVE SESSION**

It was moved by Mr. Kutzscher and seconded by Mrs. Lenhardt to reconvene the Regular Session at 6:35 p.m. The motion passed unanimously.

President Puccio requested a motion to amend the agenda. It was moved by Mr. Phelan and seconded by Mrs. Lenhardt to amend the agenda. The motion passed unanimously.

**AGENDA**

President Puccio recommended deleting item c. Addition of Positions to Collective Bargaining Agreements, 1. Teaching Assistant and 2. Records Clerk, under Personnel Considerations. It was moved by Dr. Bergeron and seconded by Mrs. Orvis to approve the agenda, as amended. The motion passed unanimously.

It was moved by Mrs. Orvis and seconded by Dr. Bergeron to accept the May 25, 2017 Board Meeting Minutes. The motion passed unanimously.

**MINUTES**

Mr. James Niedermeier, Principal and Chief Academic Officer, introduced Ms. Amanda Betram, who would be assuming the responsibilities of TVHS Communications Coordinator, and Ms. Hillary Brochu serving as an administrative intern at TVHS. President Puccio introduced Ms. Anita Murphy, newly appointed District Superintendent of Capital Region BOCES. Ms. Murphy shared her background and experience with Board members. She noted that her service as an Associate Commissioner in the New York State Education Department and her previous tenure as Superintendent of Schools in a rural school district setting would be beneficial with TVHS. Ms. Murphy extended her thanks to Mr. John Yagielski, Chief Executive Officer, and the Capital Region BOCES Board during her transition.

**RECOGNITION  
OF VISITORS**

It was moved by Dr. Bergeron and seconded by Mr. Kutzscher to approve the following:

**PERSONNEL  
CONSIDERATIONS**

RESOLVED: that upon joint recommendation of the District Superintendents of Questar III and the Capital Region BOCES, the resignation of Devin Robinson, Science Teacher, be accepted effective July 15, 2017. (Resignations)

The motion passed unanimously.

It was moved by Dr. Bergeron and seconded by Mr. Kutzscher to approve the following:

RESOLVED: that upon joint recommendation of the District Superintendents of Questar III and Capital Region BOCES, the resignation of Linda Phillips, Part Time Clerk, be accepted effective July 24, 2017.

The motion passed unanimously.

It was moved by Dr. Bergeron and seconded by Mr. Kutzscher to approve the following: (Appointments)

RESOLVED: that upon joint recommendation of the District Superintendents of Questar III and Capital Region BOCES, the following Teacher for the Tech Valley High School be jointly appointed:

Name: John Hartnett  
Position: Teacher, Technology Education  
(Part-time .60 FTE)  
Effective: July 1, 2017-June 30, 2018  
Certification: Technology Education (Initial)  
Type of Appointment: Part-time (non-probationary)  
Tenure Area: N/A  
Probationary Period: N/A  
Annual Salary: \$52,020 (to be prorated based upon FTE)  
Benefits: As set forth in the TVHS Teacher Association  
agreement (prorated based upon FTE)

President Puccio noted that since appointment resolutions are jointly recommended by both District Superintendents, it did not appear necessary to repeat the word “jointly” before the word “appointed.” A brief discussion followed, and it was agreed to implement the change. It was moved by Mr. Phelan and seconded by Mr. Brooks to change “jointly appointed” to “appointed” on the above and all future resolutions.

The motion passed unanimously.

It was moved by Dr. Bergeron and seconded by Mr. Kutzscher to approve the following:

RESOLVED: that upon joint recommendation of the District Superintendents of Questar III and Capital Region BOCES, John Hartnett be appointed on a per diem basis for the period of July 7, 2017 to July 26, 2017, at 1/200<sup>th</sup> of his 2017-2018 salary.

The motion passed unanimously.

It was moved by Dr. Bergeron and seconded by Mr. Kutzscher to approve the following:

RESOLVED: that upon joint recommendation of the District Superintendents of Questar III and the Capital Region BOCES, Kimberly Whelan, School Nurse, be paid a one-time stipend of \$50 for work performed in conjunction with the 2017 TVHS prom.

The motion passed unanimously.

It was moved by Mrs. Orvis and seconded by Dr. Bergeron to approve the following:

RESOLVED: that the Tech Valley Operating Board approve the Internal Claims Auditor Report for May 3, 2017 through June 30, 2017. The motion passed unanimously.

**INTERNAL  
CLAIMS  
AUDITOR  
REPORT**

It was moved by Mrs. Orvis and seconded by Dr. Bergeron to approve the following:

**TREASURER'S REPORT**

RESOLVED: that the Tech Valley Operating Board approve the Treasurer's Reports for the periods ending May 31, 2017 and June 30, 2017. In answer to a question about the fund balance of \$635,000, it was noted that it was not subject to school district accounting guidelines.

The motion passed unanimously.

It was moved by Mrs. Orvis and seconded by Dr. Bergeron to approve the following:

**AUTHORIZATION TO ESTABLISH PETTY CASH FUNDS**

RESOLVED: that the Tech Valley High School Operating Board authorize the establishment of Petty Cash funds in the amount of \$100 to be held by Lorinda Jensis in accordance with Petty Cash Guidelines as established by Capital Region BOCES. The motion passed unanimously.

It was moved by Mrs. Orvis and seconded by Dr. Bergeron to approve the following:

**APPROVAL OF CUSACK & COMPANY ENGAGEMENT LETTER**

RESOLVED: that the Tech Valley High School Operating Board hereby approve the agreement with Cusack & Company for the audit of the Tech Valley High Regional Technology Institute as of June 30, 2017. The motion passed unanimously.

It was moved by Mrs. Orvis and seconded by Dr. Bergeron to approve the following:

**ACCEPTANCE OF DONATION**

RESOLVED: that the Tech Valley High School Operating Board gratefully accept the donation of \$7,989.41 from the Parent Activities Committee (PAC) to newly established Extracurricular Accounts. The Operating Board also directs that a letter of appreciation be sent to the Parent Activities Committee (PAC) on behalf of the Operating Board. The motion passed unanimously.

It was moved by Mrs. Orvis and seconded by Dr. Bergeron to approve the appointment of the following Business Alliance Members for the terms as follows. The motion passed unanimously.

**BUSINESS ALLIANCE MEMBERSHIP**

Term Renewals

<u>Name</u>	<u>Company</u>	<u>Term Expires</u>	(Appointments)
Susan Bardack Chief Executive Officer	Buzz Media Solutions	June 30, 2020	
Robert Langone President	Automated Dynamics	June 30, 2020	

Preetham Morkonda Vice President	Accenture	June 30, 2020
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## New Terms

Sara Rindenello Senior Communications Specialist	Albany Medical Center	June 30, 2020
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Kate Ollier President	Rensselaer Chamber of Commerce	June 30, 2020
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Emi Olsson Distinguished Engineer	IBM	June 30, 2020
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Mr. Niedermeier began his report by providing a detailed list of the funds collected by students which would be disbursed to the newly established Extracurricular Accounts. Mr. Kutzscher inquired how the funds would be received in the future. Mr. Niedermeier responded that the students and staff would be following accounting rules and guidelines. He added that it would be a learning experience for students by teaching them how to organize. He presented the regents exam data and noted the challenges with the chemistry exam. He explained that students were encouraged to take chemistry in the 10<sup>th</sup> grade, but it is difficult to teach chemistry at the 10<sup>th</sup> grade level. He said an action plan would be developed to improve outcomes. A discussion of exam analysis followed. Ms. Murphy explained how the exams were developed, and how mastery is measured. It was stated that analysis is a challenge because exam results data are transmitted to home school districts, and they are essential in order for teachers to develop action plans. Mr. Niedermeier highlighted the recruitment of an additional .5 FTE special education teacher for the 2017-18 school year. He added that the freshman seminar will include teaching lab skills.

**PRINCIPAL'S  
REPORT**

It was moved by Mrs. Orvis and seconded by Mr. Phelan to approve the following:

**TVHS COURSE  
CATALOG AND  
COURSE OF STUDY**

RESOLVED: that the Tech Valley High School Operating Board approve the TVHS Course Catalog and Course of Study. President Puccio commended Mr. Niedermeier on achieving this goal for TVHS. He said that the course rigor was now evident. Mr. Kutzscher asked how the community service components are selected, and Mr. Niedermeier responded that it is student driven. Dr. Lynne Wells, Assistant District Superintendent for Curriculum and Instruction, Capital Region BOCES, provided details about the nanotechnology course for 2018-19 in answer to a question from Mr. Phelan. Dr. Bergeron indicated he was pleased with the inclusion of engineering and the higher participation in exams. President Puccio noted that although TVHS students may enter college at a more advanced academic level, they may wish to be regarded as freshman for the college cultural experience. He asked the District Superintendents to share the TVHS Course Catalog and Course of Study with component school district superintendents.

The motion passed unanimously.

Mr. Niedermeier shared preliminary details about the TVHS 10<sup>th</sup> Anniversary Gala planned for the spring of 2018.

It was moved by Mrs. Lenhardt and seconded by Mrs. Orvis to approve the following:

**UNDER-GRADUATE AND GRADUATE CREDIT TUITION**

RESOLVED: that the Tech Valley High School Operating Board adopt Questar III BOCES' Education Assistance Program for Undergraduate and Graduate Credit (Tuition Reimbursement) for use with Tech Valley High School full time administrators. The motion passed unanimously.

Dr. Gladys Cruz, District Superintendent, Questar III BOCES, reported that Mr. Niedermeier had presented to the Questar III BOCES component school districts' superintendents and that a number of them had visited the TVHS campus.

**DISTRICT SUPERINTENDENTS' REPORT**

There was a brief discussion of SAT results.

**BOARD DISCUSSION**

It was moved by Mrs. Lenhardt and seconded by Mr. Brooks to adjourn the meeting at 7:37 p.m. The motion passed unanimously.

**ADJOURNMENT**

September 19, 2017  
Date

Gretchen E. Wukits  
Gretchen E. Wukits  
Clerk of the Board

## **David Lewis**

2 Oriole Dr, Woodstock, New York 12498 / 845-768-8043/ woodstockdave@gmail.com

### **Objective**

To work as a primary or secondary school Science teacher.

### **Qualifications**

I have taught Science and Spanish nationally and abroad, and have experience teaching in traditional high schools as well as alternative educational settings, including the Peace Corps and Cornell Outdoor Education. I am literate in technology and fluent in Spanish. Having received special training in incorporating literacy into science curriculum, my special focus is teaching students to internalize the scientific method so they can understand how scientific information is discovered. The lesson plans I design accommodate as many learning styles (visual, auditory, hands-on, etc.) as possible.

### **Related Work Experience**

#### **Fall 2015 to Present, High School Science Teacher at Our Lady of Lourdes HS, Poughkeepsie, NY**

Taught Regents Biology, Chemistry and Physics to 9-12 students at this Catholic School. Also, started a VEX EDR robotics competition team.

#### **Fall 2014 to Spring 2015, Middle School Science Teacher at American Heritage School, Delray Beach, FL**

Taught Middle School Life Science and General Science to 6-7 students at this private high school. Also, served as the Middle School Science Fair Coordinator.

#### **Fall 2013 to Spring 2014, Science Teacher at North Broward Preparatory School, Coconut Creek, FL**

Taught Physics, Biology, and Chemistry to 9-12 ESOL students at this private high school.

#### **Fall 2011 to Spring 2013, Science Teacher at Alliance Academy International, Quito, Ecuador**

Taught Physics, General Science, and Oceanography to 9-12 students at this private high school.

#### **Winter 2011 to Summer 2011, Trainer for Peace Corps, Tumbaco, Ecuador**

Facilitated training groups of Peace Corps Volunteers by teaching Spanish and Ecuadorian culture.

#### **Fall 2008 to Winter 2011, Spanish and Science Teacher at Woodstock Day School, Woodstock, NY**

Taught Spanish and Science to 5-12 students at this private school.

#### **Fall 2007 to Spring 2008, Biology Teacher at Arlington High School, LaGrangeville, NY**

Taught Biology to 9-12 students at this public high school.

#### **Feb 2003-May 2005, Peace Corps Volunteer in Ecuador**

Promoted agroforestry and tree nurseries to protect native tree species from eradication. Started community banks and ecologically sustainable businesses in rural Ecuador. Cofounded a community computer center.

**Fall 2002 to Spring 2003, Outdoor Instructor with Cornell Outdoor Education, Ithaca, NY**  
Led wilderness excursions and taught wilderness survival classes for credited physical education courses.

**Summer 2000, Intern with NYS Department of Environmental Protection, New York State**  
Performed forest surveys to assess the health and biodiversity of local ecosystems. Identified flowering plants and tree species. Collected and processed soil horizon samples.

## **Education**

**2005–2007, Columbia University, Teachers College, New York City, MA in Science Education**

**1999–2002, Cornell University, Ithaca, NY, BS in Natural Resources and Science Education, Graduated Magna Cum Laude**

## **Certification**

**2016, New York State Professional Certification in Biology, Grades 7–12**

**2014, Florida State Certification in Biology, Grades 7-12**

**2007, New York State Initial Certification in Biology and General Science, Grades 7–12**

## **Community Service**

**Summer 20016–Present, Library Trustee, Woodstock Public Library Board**

Won a local election and was appointed to the serve in this board. Working towards starting a makerspace and a robotics program at the library.

**2007–2010, Commissioner, Woodstock Environmental Commission**

Appointed by the Woodstock Town Board, charged with protecting the town's natural resources.

**Fall 2007, Ran for Supervisor, Town of Woodstock**

Lost the Democratic primary by only eight votes, the youngest Supervisor candidate in town history.

**2007, Advisory Panel Member, Carbon Neutral Initiative, Town of Woodstock**

Researched and developed initiatives aimed at making Woodstock, NY, carbon neutral by 2017.

## **Honors and Awards**

**2006, Carnegie Distinguished Fellow Literacy Education**

Participated in a literacy education cohort that studied and practiced the use of literacy education within the science classroom.

**References available upon request.**



**Jennifer Lyons**  
**42 Younglove Ave. #2, Cohoes, NY, 12047**  
**808-384-7658**  
**jjlyons.6@gmail.com**

## **SUPPORT PROFESSIONAL**

### **Skills**

- More than 5 years' successful experience in planning, developing and directing events, exhibits, ceremonies and speaking engagements with recognized strengths in public relations, team coordination, and event planning.
- Possesses solid planning and management skills to maintain organization calendars, organize logistics, and oversee services procurement.
- Excellent working knowledge of computer programs used in planning, research and public outreach. Knowledgeable in Microsoft Word, Outlook and Social Media.
- Ability to train, motivate, and supervise employees, contractors, and volunteers.
- A Military Spouse with tours in three counties, supporting 6 deployments.

### **Synopsis of Achievements**

- Increased attendance for gallery exhibits and events through public outreach.
- 100% support for 65 Military families as civilian liaison to unit commander.
- Created customer satisfaction survey, enabling measureable goals for event success informing future event planning.

### **Experience**

**Arts Council, Fayetteville, NC**

*Aug 2013 - present*

#### **Gallery Support Coordinator**

- Provides Project coordination, outreach and event planning to Assistant Gallery Director. Directly supported four openings with 2000+ attendance.
- Manages logistical aspects of event planning including, supplies, audio-visual, equipment needs, volunteer training and attendance tracking.
- Assists in general office duties such as: Maintaining calendar, data entry, vendor coordination, supervises phone, mail, social media and e-mail systems. Prepare correspondence and designs event layout, and decorations.

**Airman & Family Readiness Center, Hickam AFB, HI**

*Dec 10 - Dec 2011*

#### **Formal Event Hostess**

- Planned and designed event layouts and programs. Coordinated with Base Protocol office to ensure Military Ceremony success.
- Instrumental in coordinating speaking events for Distinguished Visitors including former Chief Master Sergeant of the Air Force.
- Directed setup/tear down for formal dinners and retirement ceremonies. Coordinated guestlists and seating to meet Air Force protocol, created unique floral arrangements, coordinated volunteers.

**747<sup>th</sup> Communications Squadron, Hickam AFB, HI**

- Volunteered for unpaid position to be the civilian link between unit leadership and 65 families.
- Provided information and referral assistance to families during deployments/crisis/family emergencies.

### **Education**

**American Public University, Fayetteville, NC**

*Mar 2013*

*Mar 2011 - Jun  
2012*

**Bachelor of Arts General History**

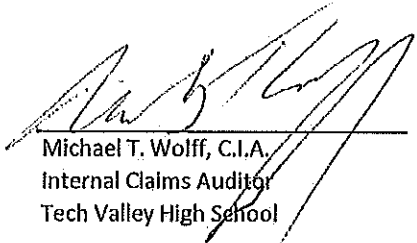
**References Furnished Upon Request**



TECH VALLEY HIGH SCHOOL  
INTERNAL CLAIMS AUDIT REPORT  
July - August 2017

Warrant #	Description	Check Dates	Amount	Checks Issued	EFT's	Check Series
1	Payroll Deductions	7/12/2017	\$ 17,116.29	1	7	10824
2	Payroll Deductions	7/26/2017	\$ 16,605.89	1	7	10826
3	General Payables	7/26/2017	\$ 28,922.25	14	0	3617 - 3630
4	T&A Misc	7/26/2017	\$ 4,128.84	2	0	10827 - 10828
5	Payroll Deductions	8/9/2017	\$ 17,061.16	1	7	10838
6	General Payables	8/16/2017	\$ 42,202.37	4	0	3631 - 3634
7	Payroll Deductions	8/23/2017	\$ 17,015.97	2	7	10840 - 10841
8	General Payables	8/31/2017	\$ 123,342.96	18	0	3635 - 3652
9	T&A Misc	8/31/2017	\$ 3,879.64	1	0	10843
Period Totals			\$ 270,275.37	44	28	

	<u>Exceptions:</u>	<u>Warrant</u>	<u>Amount</u>	<u>Vendor</u>	
3	Invoice exceeds PO	3	\$ 18.95	GOPHER	Shipping & Handling omitted from original PO

  
 Michael T. Wolff, C.I.A.  
 Internal Claims Auditor  
 Tech Valley High School

September 6, 2017

**TECH VALLEY HIGH SCHOOL**  
**CONSOLIDATED REVENUE STATUS REPORT**  
as of 08/31/2017

	Original Estimate	Adjustments	Current Estimate	Year-to-Date Revenues	Anticipated Balance
<b>Anticipated Revenues</b>					
Tuition A455	1,628,743.00		1,628,743.00		1,628,743.00
Tuition Other BOCES A455	69,088.00		69,088.00		69,088.00
Tuition Non Component A455	0.00		0.00		0.00
Special Education Billing	204,500.00		204,500.00		204,500.00
Legislative Grant 2017/2018 F904	460,666.00		460,666.00		392,226.00
Designated Prior Year Fund Balance	0.00	12,000.00	12,000.00	68,440.00	12,000.00
Miscellaneous	0.00	2,484.32	2,484.32	2,484.32	0.00
Interest Income	500.00		500.00	25.25	474.75
<b>Total Anticipated Revenues</b>	<b>2,363,497.00</b>	<b>14,484.32</b>	<b>2,377,981.32</b>	<b>70,949.57</b>	<b>2,307,031.75</b>

**HIGHLIGHTS/CHANGES**

TUITION: Components - As of August 31, 2017 there are 118 students attending Tech Valley High School. Budget based upon 130.

TUITION: Other BOCES - One student from Ballston Spa CSD attends Tech Valley High School.

Designated Fund Balance increase due to grants received in prior year for current year summer camp.

9/19/17  
Date

*Kimberly A. Dwan*  
Treasurer

Date

/s/ Wendy J Ashley

**TECH VALLEY HIGH SCHOOL**  
**CONSOLIDATED BUDGET STATUS REPORT**  
as of 08/31/2017

Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance
<b>150 CERTIFIED SALARIES</b>						
TEACHER SALARIES	927,373.00	(14,600.00)	912,773.00	138,465.72	773,070.75	1,236.53
ADMINISTRATIVE SALARIES	265,130.00	34,220.00	299,350.00	39,732.25	259,603.12	14.63
<b>150 Subtotal Certified Salaries</b>	<b>1,192,503.00</b>	<b>19,620.00</b>	<b>1,212,123.00</b>	<b>178,197.97</b>	<b>1,032,673.87</b>	<b>1,251.16</b>
<b>160 SUPPORT SALARIES</b>						
160 Subtotal Support Salaries	131,830.00	4,200.00	136,030.00	13,522.97	120,295.12	2,211.91
<b>200 EQUIPMENT</b>						
200 Subtotal Equipment	76,500.00	0.00	76,500.00	38,744.30	27,915.00	9,840.70
<b>300 SUPPLIES &amp; MATERIALS</b>						
GENERAL SUPPLIES	33,017.00	0.00	33,017.00	8,342.66	5,803.23	18,871.11
SUBSCRIPT & PERIODICALS	1,075.00	0.00	1,075.00	0.00	0.00	1,075.00
TEXTBOOKS	3,000.00	11,500.00	14,500.00	4,290.18	8,139.64	2,070.18
COMPUTER SOFTWARE PURCH	15,515.00	0.00	15,515.00	1,195.00	0.00	14,320.00
CAFETERIA (FRL)	2,500.00	0.00	2,500.00	821.18	600.00	1,078.82
<b>300 Subtotal Supplies &amp; Materials</b>	<b>55,107.00</b>	<b>11,500.00</b>	<b>66,607.00</b>	<b>14,649.02</b>	<b>14,542.87</b>	<b>37,415.11</b>
<b>400 CONTRACTUAL &amp; OTHER</b>						
TELEPHONE	0.00		6,100.00	1,003.75	5,018.75	77.50
DATA COMMUNICATIONS	9,200.00	0.00	9,200.00	4,413.12	2,027.49	2,759.39
EQUIP RENTALS & LEASES	8,835.00	0.00	8,835.00	324.36	3,875.64	4,635.00
INSURANCE	33,578.00	8,500.00	42,078.00	41,838.00	0.00	240.00
POSTAGE	1,905.00	0.00	1,905.00	265.59	955.18	684.23
TRAVEL-IN DISTRICT	4,450.00	0.00	4,450.00	0.00	1,000.00	3,450.00
CONFERENCE & OTHER TRAVEL	15,190.00	(7,500.00)	7,690.00	0.00	416.00	7,274.00
PRINTING & COPYING	3,622.00	0.00	3,622.00	0.00	2,822.00	800.00
ASSOC DUES & MEMBERSHIPS	14,405.00	0.00	14,405.00	6,215.00	6,139.00	2,051.00
ADMISSIONS (FIELD TRIPS)	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
TRANSPORTATION	85,871.00	(5,150.00)	80,721.00	25,000.00	34,860.48	20,860.52
WRKSHIP RELATED COSTS	5,667.00	0.00	5,667.00	0.00	0.00	5,667.00
OTHER MISC EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
<b>400 Subtotal Contractual &amp; Other</b>	<b>184,723.00</b>	<b>1,950.00</b>	<b>186,673.00</b>	<b>79,059.82</b>	<b>57,114.54</b>	<b>50,498.64</b>

**TECH VALLEY HIGH SCHOOL  
CONSOLIDATED BUDGET STATUS REPORT**  
as of 08/31/2017

Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance
<b>440 CONTRACTED PROFESSIONAL SERVICES</b>						
CONSULTANTS & OTH PERS SRV	19,500.00	0.00	19,500.00	684.33	0.00	18,815.67
440 Subtotal Contracted Professional Services	19,500.00	0.00	19,500.00	684.33	0.00	18,815.67
<b>470 Rental of Facilities</b>						
490 Subtotal Services From Rental of Facilities	77,500.00	(39,521.00)	37,979.00	0.00	0.00	37,979.00
<b>480 SERVICES FROM SCH DIST &amp; BOCES</b>						
480 Subtotal Services From Sch Dist & BOCES	59,260.00	31,400.00	90,660.00	14,377.77	76,230.47	51.76
<b>800 EMPLOYEE BENEFITS</b>						
HEALTH INSURANCE	294,035.00	(18,615.00)	275,420.00	40,811.65	208,707.86	25,900.49
EMPLOYEES' RETIREMENT	20,564.00	(2,160.00)	18,404.00	1,463.38	16,338.33	602.29
TEACHERS' RETIREMENT	124,820.00	1,801.00	126,621.00	18,453.85	108,097.63	69.52
SOCIAL SECURITY	100,834.00	1,432.00	102,266.00	13,991.79	88,202.17	72.04
UNEMPLOYMENT INSURANCE	3,297.00	75.00	3,372.00	479.30	2,882.45	10.25
WORKERS' COMPENSATION	5,805.00	0.00	5,805.00	0.00	5,805.00	0.00
DENTAL INSURANCE	7,200.00	0.00	7,200.00	983.60	5,680.00	536.40
DISABILITY INSURANCE	2,443.00	0.00	2,443.00	410.04	2,050.14	(17.18)
EMPLOYEE BENEFITS	7,576.00	318.00	7,894.00	1,186.94	6,423.76	283.30
800 Subtotal Employee Benefits	566,574.00	(17,149.00)	549,425.00	77,780.55	444,187.34	27,457.11
<b>TOTAL CURRENT EXPENDITURES BUDGET</b>	<b>2,363,497.00</b>	<b>12,000.00</b>	<b>2,375,497.00</b>	<b>417,016.73</b>	<b>1,772,959.21</b>	<b>185,521.06</b>

9/19/17  
Date

*Kimberly Dwan*  
Treasurer

/s/ Wendy J Ashley  
Deputy Treasurer

9/19/2017  
Date

**TECH VALLEY HIGH SCHOOL**

**2017-2018 BUDGET**

as of August 31, 2017

Presented on the Accrual Basis

	ACTUAL RESULTS 2016/2017	APPROVED BUDGET 2017/2018	ACTUAL BUDGET 2017/2018
<b>REVENUES</b>			
<b>Estimated Number of Students</b>	<u>118</u>	<u>130</u>	<u>118</u>
Tuition	1,612,620	1,628,743	1,628,743
Tuition Other BOCES	26,529	69,088	69,088
Tuition Non-Component	4,440	-	-
Special Education Billing	191,507	204,500	204,500
Assigned Balance	-	-	12,000
Legislative Grant #1	460,666	460,666	460,666
Tech Valley High School Foundation	-	-	-
Miscellaneous Revenue	59,301	-	2,484
Interest Income	198	500	500
<b>TOTAL REVENUES</b>	<u>2,355,260</u>	<u>2,363,497</u>	<u>2,377,981</u>

# TECH VALLEY HIGH SCHOOL

## 2017-2018 BUDGET

as of August 31, 2017

Presented on the Accrual Basis

ACTUAL RESULTS 2016/2017	APPROVED BUDGET 2017/2018	ACTUAL BUDGET 2017/2018
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### EXPENSES

#### ADMINISTRATIVE

##### Personnel

Administrative Salaries	236,863	115,566	117,436
Support & Clerical Salaries	83,608	91,980	91,980
Fringe Benefits	152,964	91,135	89,187
	<u>472,435</u>	<u>298,681</u>	<u>298,603</u>

##### Equipment

Equipment	1,416	-	-
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##### Materials & Supplies

General Supplies	21,760	5,517	5,517
Software Licenses	14,260	15,515	15,515
Subscriptions & Periodicals	113	1,075	1,075
Meeting Expenses/Food & Grocery	1,013	2,500	2,500
Textbooks	5,173	-	-
	<u>42,319</u>	<u>24,607</u>	<u>24,607</u>

##### Contractual

Postage	2,050	1,395	1,395
Telephone		-	6,100
Printing & Copying (Recruitment)	2,834	2,797	2,797
Association Dues	9,795	2,905	2,905
Equipment & Rentals (including copier)	4,535	8,835	8,835
Staff Development & Conferences	9,831	4,690	4,690
Mileage & Travel	520	4,450	4,450
Workshop Related costs	9,407	5,667	5,667
Copier Supplies	-	825	825
Insurance	41,742	33,578	42,078
Hosted Email	-	-	-
Website & Internet Maintenance (CRB)	22,403	14,710	39,710
Equipment Maintenance	-	30,450	30,450
Questar III: Health & Safety, Synervoice, & Subfinder	135,792	4,100	4,100
External Auditor	6,000	7,000	7,000
Funding Initiatives	32,746	12,500	12,500
New Tech Network	6,050	11,500	11,500
Miscellaneous	2,274	-	-
	<u>285,980</u>	<u>145,402</u>	<u>185,002</u>

##### Occupancy

Telecommunications & Data Delivery	6,211	9,200	9,200
Cleaning/Ancillary Lease costs	82,364	77,600	37,979
	<u>88,575</u>	<u>86,800</u>	<u>47,179</u>

##### TOTAL ADMINISTRATIVE

	<u>890,724</u>	<u>555,391</u>	<u>655,391</u>
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# TECH VALLEY HIGH SCHOOL

## 2017-2018 BUDGET

as of August 31, 2017

Presented on the Accrual Basis

ACTUAL RESULTS 2016/2017	APPROVED BUDGET 2017/2018	ACTUAL BUDGET 2017/2018
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### INSTRUCTIONAL

#### Personnel

Instructional Salaries	904,547	1,076,937	1,094,687
Instructional Support Salaries	41,498	39,850	39,850
Substitute Teacher Salaries	2,480	-	4,200
Fringe Benefits	376,143	475,438	460,238
	<u>1,324,668</u>	<u>1,592,225</u>	<u>1,598,975</u>

#### Equipment

Equipment	41,927	76,500	76,500
Furniture	-	-	-
	<u>41,927</u>	<u>76,500</u>	<u>76,500</u>

#### Materials & Supplies

Supplies	2,485	27,500	27,500
Textbooks	568	3,000	14,500
	<u>3,053</u>	<u>30,500</u>	<u>42,000</u>

#### Contractual

Postage	24	510	510
Staff Development & Conferences	-	10,500	3,000
Admissions	2,004	2,000	2,000
Transportation	24,355	37,871	37,871
Physical Education-Related Expenditures	25,000	48,000	42,850
Online Tuition	17,292	-	-
Software Licenses	-	10,000	16,400
	<u>68,676</u>	<u>108,881</u>	<u>102,631</u>

<b>TOTAL INSTRUCTIONAL</b>	<u>1,438,323</u>	<u>1,808,106</u>	<u>1,820,106</u>
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<b>TOTAL PROGRAM COSTS</b>	<u>2,329,048</u>	<u>2,363,497</u>	<u>2,375,497</u>
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<b>COST PER STUDENT</b>	<u>\$ 19,738</u>	<u>\$ 18,181</u>	<u>\$ 20,131</u>
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<b>SURPLUS OR (DEFICIT)</b>	<u>\$ 26,212</u>	<u>\$ -</u>	<u>\$ 2,484</u>
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Budget increase due to grants received in prior year for current year summer camp.

9/19/17

Date

*Kimberly R. Duran*

Treasurer

9/19/2017

Date

/s/ Wendy J. Astley  
Deputy Treasurer

**TVHS PRINCIPAL'S REPORT**


**SEPTEMBER 28, 2017**

# TechValley Scorecard 16-17

46	270	394	200	324	211	246
36	266	320	244	20	121	246
146	208	310	240	259	93	40

### ACADEMIC ACHIEVEMENT


Are we making academic growth overall?



	15/16	16/17	
Graduation Rate	19/19	26/26	●
Regents Passing	80%	84%	●
Regents Mastery	34%	39%	●
Courses Passing	96%	99%	●
Courses Mastery	52%	55%	●
CWRA Growth vs. NTN	+15%	TBD	●

### SCHOOL CULTURE

Is student and parent perception about the school improving?




	15/16	16/17	
Adult Relationships	86%	93%	●
Peer Relationships	81%	93%	●
CCR Perception	62%	74%	●
PBL Experiences	65%	70%	●
School Connections	80%	90%	●
Student Transfers	19	13	●
Parent Involvement	TBD	TBD	TBD

### REGENTS PASSING

Are we among the top quarter of our component schools? (Using 3 most recent years' average)

✓ = Top quarter / ✓ = Top half / ✓ = Bottom half




	15/16	16/17	
English	100%	100%	✓
Global	97%	97%	✓
US	93%	96%	✓
Algebra	89%	83%	✓
Geometry	62%	72%	✓
A2	84%	95%	✓
Living Environment	96%	96%	✓
Physics	40%	74%	✓
Chemistry	na	44%	✓

### REGENTS MASTERY

Are we among the top quarter of our component schools? (Using 3 most recent years' average)


✓ = Top quarter / ✓ = Top half / ✓ = Bottom half



	15/16	16/17	
English	67%	70%	✓
Global	80%	84%	✓
US	67%	81%	✓
Algebra	4%	13%	✓
Geometry	3%	13%	✓
A2	11%	21%	✓
Living Environment	44%	41%	✓
Physics	10%	17%	✓
Chemistry	na	22%	✓

### CAREER READINESS


Are we giving our students more exposure to the world of work?



	15/16	16/17	
Senior Projects	18/19	26/26	●
Junior EE/DIY	26/26	28/28	●
Business Interactions		75	●
BA Members	24	28	●
Community Service Hr.		3481.5	●
Exposiums/Paidelas	8	25	●
Fieldwork Ex.	4	8	●

### COLLEGE READINESS


Are our students prepared to further their educations?



	15/16	16/17	
2 yr Enrollment	10	7	●
4 yr College Enrollment	8	15	●
College Persistence	88%	87%	●
Grad College Credits	39	374	●
SAT Math Ave	522	550	●
SAT Ev Based Reading Mean	536	598	●
PSAT Score?	1055	1082	●

### BEHAVIOR


Are our students making more responsible choices?



	15/16	16/17	
Daily Attendance	93.32	95.25	●
IS Suspensions	3	6	●
OS Suspensions	3	3	●
Student Infractions	74	61	●
DASA Incidents	0	3	●


### SUSTAINABILITY

Is our school seeking to become more self-sustaining?




	15/16	16/17	
Frosh Applications	67	75	●
Frosh Enrollment	31	37	●
Adult PD Earning	\$0	\$8,145	●
MS Outreach Opp	0	9	●
Learning Tours/Residencies		184	●
Outreach Community Events	2	10	●
Grant \$ Earned	\$0	\$23,000	●
Political Advocacy	\$460,666	\$460,666	●

### BOCES GOAL SETTING



1. Develop capacity of employees.
2. Improve programs.
3. Develop new programs.

### TVHS GOAL SETTING



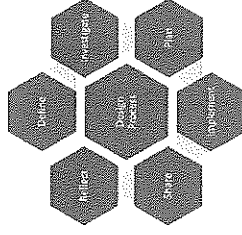
1. Become science instruction leaders.
2. Become special ed. instruction leaders.
3. Explore alternate revenue sources.

Goal	Action Item	Data	Person Respon	September 2017
TVHS-Become Special Ed. instructional experts	Dyslexia Wrksp	Teacher work/ Improved Culture numbers	Jim N.	
	EF Workshop			
	Host wrksp			
	EF Topics on Agendas	Reg. Data	Jim N.	
TVHS-Become science instructional experts	Action Planning	Improved science master rates on Regents, 20%+ Chem passing	Jim N.	
	Castle Learning			
TVHS-Expand PD footprint	Renew Communication w/ International Center	Increase participants and revenue	Sarah	
	Outside of state marketing			
Q3-Over-communication	Personal marketing to schools	Increase enrollment and apps	Sarah	
	Marketing materials			
	Gala			
Q3-Improve/Reevaluate existing programs and services	Develop CollegeReady Program		Jim N.	
	Expand Innovation Institute	Increase number of participants	Sarah	
	Expand Camp Innovation		Sarah	
	Expand Inquiry Box Program		Sarah	
TVHS-Expand PD footprint	Pursue CHS Grant	Increase in revenue from alternative sources	Jim C.	
	Pursue Grants with UAlbany		Jim N.	
	Monetize PD		Sarah	
Q3-Improve/Reevaluate existing programs and services	Develop Principles foundation courses	Increase retention and courses scores among 9th graders	Jim N.	
Q3-Improve/Reevaluate existing programs and services	Regular grade level meetings	Increase SWLO grades	Jim N.	
	Complete S&S documents			
Q3-Improve/Reevaluate existing programs and services	Summer critical friends	Grade increase and survey	Lana	
	Student surveys	increase		
	Work on Roll-out docs			

## Design Process Action Planning Template

*Adapted from Amistad Academy and Achievement First, from Driven by Data by Paul Bambrick-Santoyo*

Name: Diana Weldon  
 Assessment: Chemistry Regents  
 Date: July 13, 2017



### Identify – Investigate – Plan – Measure

IDENTIFY: What standards/ concepts/ skills need to be addressed differently in teaching this course?	INVESTIGATE: Why didn't the class learn it?	PLAN: What changes in curriculum and/or instructional techniques will you use to address the gaps in these standards/ concepts/ skills?	Measurement: What specific tool(s) will you be using to measure success?
<p>Based on the data from the final exams for Chemistry (and the 2017 correlation with the Chemistry Regents Exam), I would like to improve the overall pass rate for the final and Regents exams.</p>	<p>Some students did not complete their work or come in for extra help.</p> <p>Some homework answers could be found online. Some students seem to have found the answers and therefore did not learn the material.</p> <p>The content can be difficult. Some students may need additional instruction or different instruction based on learning styles. (I try to use different "modes", but continue to add).</p>	<p>Add Castle Learning for practice.</p> <p>Review labs with more depth in class.</p> <p>Include previous content in new projects and activities for review.</p> <p>Require students to come for lunch or IWT if they do not complete work or do not do the work.</p>	<p>Project exam grades</p> <p>Final exam</p> <p>Regents exam score</p>

<p>I would like to have all of the seniors take the Chemistry Regents Exam.</p>	<p>For the seniors, typical only a small percentage take the Chemistry regents exam.</p>	<p>Include a Project grade in the 4th quarter for taking the exam.</p>	<p>Percentage of students who sit for the chemistry regents exam.</p>
<p>Based on the <u>data item analysis</u>, I will focus on knowing the Reference Tables, Redox and Organic chemistry.</p>	<p>Since the students are no longer in class, no root cause can be found directly. In retrospect, root causes for the lower knowledge in Redox and organic chemistry may be:</p> <ul style="list-style-type: none"> <li>Difficult concepts</li> <li>Not enough repetition of concepts throughout project.</li> <li>Different learning styles require different access to concept (i.e. visual, hands on). Although, throughout the project there are worksheets as well as hands on activities. These should be revisited for clarity.</li> <li>Future classes can be surveyed for their input, if test scores reveal low retention of content.</li> <li>10th grade vs 12th grade.</li> </ul>	<p>See above. Also, I will work with the reference tables more directly.</p> <p>Castle Learning will be used. This is an online quiz format which gives the answers or hints if you've gotten the answer wrong.</p> <p>In class, more low stakes quizzes will allow students and teacher to determine if reteaching is necessary (Make it Stick)</p> <p>More practice on the Reference Tables.</p> <p>Survey of students.</p> <p>Next year 12th graders.</p> <p>Review activities for clarity and modify as applicable.</p> <p>More visual aids (with images rather than words)</p> <p>Complete full length regents exam for practice.</p>	<p>Data analysis comparison of 2017 to 2018 June Regents exam.</p>

# **ADDITIONAL INFORMATION**

**SEPTEMBER 28, 2017**

- 1. Open House Invitation – September 27, 2017**

# TechValley HIGH SCHOOL

September 13, 2017

Dear Parents and Guardians,

Our annual Open House Night will be on Wednesday, September 27<sup>th</sup>. We will have 30 minute sessions beginning at 5:30 for parents interested in special ed. topics or our Echo gradebook system, but our regular program will begin at 6:00 PM and last until 7:30 PM at Tech Valley High School. We invite you to come out and meet our teachers and learn about the classes your children will be participating in this year.

This year's event will feature some new items including a financial aid meeting for senior parents with local college representatives, a meeting on special education concerns facilitated by our special education teachers, a PAC presentation about how to get involved in TVHS, and information about our new CollegeReady program. The staff will also be competing in our first annual Chili Cook-Off, so you'll be able to try out our cuisine and vote on who will take home the top prize—bring your Pepto!

We hope to see you there!

Cheers,



Jim Niedermeier  
Principal and CAO

5:30-6:00	Topics in Special Education 102 (Hemmid/Obercon)		Checking Grades and Coursework in Echo MPR (Niedermeier)	
6:00-6:25	9 <sup>th</sup> Grade	10 <sup>th</sup> Grade	11 <sup>th</sup> Grade	12 <sup>th</sup> Grade (106)
	Welcome, PE, and Chinese MPR (Cohen/Hsia)			Financial Aid Planning (Lee)
Rooms	203	205	202	
6:25-6:45	Bioengineering (Lewis/Weldon)	Humanities 10 (Ezzo/O'Brien)	Physics (Sweeny/Martin)	
6:45-7:05	Humanities 9 (Ezzo/O'Brien)	Geo/DDP or A2 (Irwin/Hartnett or Vaughan)	PreCalc/Calc/Stats (Irwin/Vaughan)	
7:05-7:25	Algebra/Engineering or Geo/DDP (Sweeny/Weldon or Irwin/Hartnett)	Env. Science (Lewis)	Inventing America (Morrill)	Senior Project (Hower/Muirhead)

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