



## Operating Board Regular Meeting Minutes

DATE: November 21, 2024

LOCATION: Tech Valley High School  
SUNY Polytechnic Institute - College of Nanoscale Science and Engineering  
246 Tricentennial Drive, Albany, New York 12203

~~District Superintendent: Dr. Gladys I. Cruz, Questar III BOCES~~

District Superintendent: Ms. Lauren Gemmill, Capital Region BOCES

Deputy Superintendent: Harry Hadjioannou, Questar III BOCES

### Members in Attendance:

#### Capital Region BOCES

~~Nancy delPrado, Board Member~~

Lynne Lenhardt, Board Member

John Phelan, Board President

~~Heather Soroka, Board Member~~

~~Bruce Tryon, Board Member~~

#### Questar III BOCES

Edmund Brooks, Board Member

Joseph Garland, Board Member

Nadine Gazzola, Board Member

~~John C. Hill, Board Member~~

Frank Zwack, Board Member

Regular Meeting Called to Order and Pledge of Allegiance	Meeting called to order by President Phelan at 6:15PM and led the audience in the Pledge of Allegiance.
Recognition of Visitors/ Guests/ Staff	<p>Guests: John Tafilowski, Cusack &amp; Company, LLC Danielle Hemmid, TVHS Teacher Lana Hower, TVHS Teacher Jennifer Muirhead, TVHS Teacher Varada Vaughan, TVHS Teacher Diana Weldon, TVHS Teacher Laura Kessler, parent John Lugo, parent</p> <p>Staff: Jacob Verchereau, School Attorney, Questar III BOCES Harry Hadjioannou, Deputy Superintendent, Questar III BOCES Wendy Ashley, Director of Business Operations, Capital Region BOCES</p>
Presentation(s)	TVH Audit Presentation by John Tafilowski, Cusack & Company, LLC

Other Financial – Acceptance of the External Audit Report for Tech Valley High School	<p>BE IT RESOLVED, that the Tech Valley High School Operating Board accepts the Tech Valley Regional Technology Institute Financial Report dated June 30, 2024.</p> <p><i>File Attachments</i> <a href="#">AUDIT - 2023-24 Financial Report - Final.pdf (856 KB)</a></p> <p>Motion by Lynne Lenhardt, second by Joseph Garland. Final Resolution: Motion Carries Yes: Edmund Brooks, Lynne Lenhardt, Frank Zwack, John Phelan, Joseph Garland, Nadine Gazzola</p>
Communications	<p><b>Our Next Board Meeting:</b> Thursday, January 23, 2025 at 6:15 PM.</p>
Approval of the Prior Meeting Minutes	<p>BE IT RESOLVED: that the Tech Valley High School Operating Board accepts and approves the minutes of the reorganization and regular board meeting held on September 26, 2024.</p> <p><i>File Attachments</i> <a href="#">MINUTES 09-26-24 Reorg&amp;Reg TVHS.pdf (295 KB)</a></p> <p>Motion by Ed Brooks, second by Nadine Gazzola. Final Resolution: Motion Carries Yes: Edmund Brooks, Lynne Lenhardt, Frank Zwack, John Phelan, Joseph Garland, Nadine Gazzola</p>
BUSINESS / REPORTS	<p><u>Internal Claims Auditor Report</u> BE IT RESOLVED, that the Tech Valley High School Operating Board accepts the Internal Claims Audit Reported dated September - October 2024.</p> <p><i>File Attachments</i> <a href="#">Claims Auditor Report September - October 2024.pdf (135 KB)</a></p> <p>Motion by Joseph Garland, second by Lynne Lenhardt. Final Resolution: Motion Carries Yes: Edmund Brooks, Lynne Lenhardt, Frank Zwack, John Phelan, Joseph Garland, Nadine Gazzola</p> <p><u>Treasurer's Report</u> BE IT RESOLVED, that the Tech Valley High School Operating Board approves the Treasurer's Report dated October, 2024.</p> <p><i>File Attachments</i> <a href="#">TVH Board Reports - October 2024.pdf (279 KB)</a></p> <p>Motion by Nadine Gazzola, second by Lynne Lenhardt. Final Resolution: Motion Carries Yes: Edmund Brooks, Lynne Lenhardt, Frank Zwack, John Phelan, Joseph Garland, Nadine Gazzola</p>

PERSONNEL	<p>BE IT RESOLVED, upon joint recommendation of the District Superintendents of Questar III and Capital Region BOCES, that the Tech Valley High School Operating Board accepts/approves the following personnel item(s) as noted.</p> <p><b><u>Per Diem Subs</u></b> The following substitutes are presented for approval at a per diem rate of \$125 per day effective October 9, 2024 through June 30, 2025:</p> <p><i>Sarah Mills</i> <i>Michiel Considine</i> <i>Jean Kerr</i> <i>Edward Webber</i> <i>David Jansson</i></p> <p><b><u>Increase in FTE and new probationary appointment:</u></b> Name: Scott O'Leary Position: School Social Worker Effective: November 22, 2024 Certification: School Social Worker (Permanent) Type of Appointment: Probationary Tenure Area: School Social Worker Probationary Period: November 22, 2024 – November 21, 2028 Annual Salary: \$68,169 Benefits: As set forth in the TVHS Teacher Association agreement</p> <p><b>ALL PERSONNEL ITEMS BY CONSENT</b> Motion by Lynne Lenhardt, second by Nadine Gazzola. Final Resolution: Motion Carries Yes: Edmund Brooks, Lynne Lenhardt, Frank Zwack, John Phelan, Joseph Garland, Nadine Gazzola</p>
TVHS Principal's Report	<p><b>Report by Amy Hawrylchak, TVHS Principal &amp; Chief Academic Officer</b> File Attachments <a href="#">11 21 24 Operating Board Presentation.pdf (1,289 KB)</a></p> <ul style="list-style-type: none"><li>• Dr. Hawrylchak's report focused on the 1<sup>st</sup> quarter reports of students and the ethnicity, proficiency, and mastery scores.</li><li>• Dr. Hawrylchak then introduced some of the TVHS students who are currently completing their Innovative Solutions Projects to report on their business partner, their assignment, and their solutions that they plan to present to their assigned business partner. She explained that these presentations will take place on December 11.</li></ul> <p><b>Innovative Solutions Project Student Presentation</b> The following TVHS students presented:</p> <ul style="list-style-type: none"><li>• Griffin Lane</li><li>• Carter Clapham</li><li>• Katarina Knapp</li><li>• Alec Krein</li><li>• Sara Lugo</li><li>• Hazel D'Andrade</li></ul>

District Superintendents' Reports	<p>District Superintendent, Lauren Gemmill thanked the TVHS students for their presentations and commented on how well they explained their projects and wished them luck on their final presentations to the businesses.</p> <p>She also thanked Wendy Ashley, Andrea Norton and John Tafilowski for their work on the audit, expressing that she knew the talents of all resulted in the successful outcome.</p>
Board Discussion	None
Executive Session	None
Adjournment of Regular Meeting	<p>BE IT RESOLVED, that the Tech Valley High School Operating Board voted to adjourn the regular meeting of November 21, 2024, at 6:54PM.</p> <p>Motion by Nadine Gazzola, second by Joseph Garland. Final Resolution: Motion Carries Yes: Edmund Brooks, Lynne Lenhardt, Frank Zwack, John Phelan, Joseph Garland, Nadine Gazzola</p>

Respectfully submitted by,



Robin Emanatian, Board Clerk  
Tech Valley High School